

**PROCEDURAL**

**PRESENT:**

President (Chair), EVP, Treasurer, Grafton Rep, PEO, SF Chair, WRO.

**APOLOGIES:**

QRO, EAO, WVP (on paid leave), AVP, CSO, MO, Tamaki.

**ABSENT:**

PISO, MSO

**IN ATTENDANCE:**

Kay Nelson (SJS CEO)

**Meeting Opened:** 5.11 pm

**Visitors Business:**

Kay Nelson of SJS spoke to the Executive about the declining enrolments on the SJS website. Kay emphasised the importance of the relationship with AUSA as a founding member of SJS. The decline in new enrolments may be due to SJS needing to seek better relationships with more attractive employers, but SJS also needs to focus on keeping enrolled students engaged and engaging more students as well. It was highlighted that AUSA could have more of a role in engaging unenrolled and already enrolled students. Kay emphasised that enrolments in SJS must increase and the website must remain relevant for Government funding to continue.

5.32pm - Kay left the meeting.

**Declarations of Interest:**

President declared a conflict of interest with the item for discussion pertaining to The Kennedy's Limited Deed of Sublease, as he had signed this lease in his capacity as a Trustee of The Kennedy's Limited.

**STANDING ITEMS:**

**Leave:**

E 156/16 CHAIR  
THAT the QRO be granted leave from this meeting as she has work commitments.  
Carried U

E 157/16 CHAIR  
THAT the EAO be granted leave from this meeting due to injury.  
Carried U

- E 158/16 CHAIR  
THAT the Tamaki Rep be granted leave from this meeting as she is out of Auckland.  
Carried U
- E 159/16 CHAIR  
THAT the AVP be granted leave from this meeting due to illness.  
Carried U
- E 160/16 CHAIR  
THAT the CSO be granted leave from this meeting as she is unable to attend at this meeting time.  
Carried U

**Correspondence:**

- E 161/16 CHAIR  
THAT the correspondence 24/16 to 27/16 be received AND THAT any correspondence from AUSA within these numbers be endorsed.  
Carried U

**Minutes of Committees:**

• **Finance Committee**

- CUTFIELD/BURNETT  
E 162/16 THAT the minutes of the Finance Committee meeting held on 17 March 2016 be received (pending minor corrections) and the recommendations therein adopted.  
Carried U

• **Clubs & Events Committee**

- JUNG/BURNETT  
E 163/16 THAT the minutes of the Clubs & Events Committee meeting held on 19 April 2016 be received (pending minor corrections) and the recommendations therein adopted.  
Carried U
- JUNG/BUTTERFIELD  
E 164/16 THAT the minutes of the Clubs & Events Committee meeting held on 20 April 2016 be received (pending minor corrections) and the recommendations therein adopted pending minor corrections.  
Carried U

**DECISION MAKING**

**ITEMS FOR DISCUSSION:**

- **The Kennedy's Limited Deed of Sublease – President**  
CHAIR  
E 165/16 THAT the Common Seal be affixed to the "The Kennedy's Limited" Deed of Sublease (Rooms 472-498, part level 4, Building 312 of City Campus of the University of Auckland).  
Carried U
- **Pride Week Budget**

**GENERAL BUSINESS**

**Items & Motions Without Notice:**

**CLOSE OF MEETING**

**Date of Next Meeting:** 6pm on Tuesday, 26 May 2016 in the Old SJS Office

**Business for Next Meeting:**

**Apologies for Next Meeting:**

**Meeting Closed at:** 5.48pm

**Signed as a true and correct record**

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**Will Matthews, President, CHAIR**