

PROCEDURAL

PRESENT:

President (Chair), AVP, EVP, Treasurer, IAO, SF Chair, Tamaki Rep, ISO, WRO, WO, SO, Grafton Rep.

APOLOGIES:

MO (leave granted 18/11/13), EAO.

ABSENT:

MSO, CSO (lapsed at this meeting), PISO, QRO.

IN ATTENDANCE:

Alex Yuen

Meeting Opened: 6.01pm

Declarations of Interest:

Visitors Business:

STANDING ITEMS:

Leave:

CHAIR
E 482/13 THAT the EAO be granted leave from this meeting as she is in Australia.
Carried U

6.02pm – The SO left the meeting.

Correspondence:

CHAIR
E 483/13 THAT the correspondence 88/13 to 90/13 be received AND THAT any correspondence from AUSA within these numbers be endorsed.
Carried U

6.03pm – The SO returned.

Health and Safety:

Minutes Of The Previous Meeting:

CHAIR
E 484/13 THAT the Minutes of the Executive meeting held on 18 November 2013 be received and adopted as a true and correct record.
Carried U

Matters Arising From Previous Minutes:

Minutes of Committees:

• Student Forum

DAVIES/LIN
E 485/13 THAT the minutes of the Student Forum meeting held on 18 September 2013 be received and the recommendations therein adopted.
Carried U

DAVIES/GRAHAM
E 486/13 THAT the minutes of the Student Forum meeting held on 9 October 2013 be received and the recommendations therein adopted.
Carried U

DAVIES/ARDERN
E 487/13 THAT the minutes of the Student Forum meeting held on 23 October 2013 be received and the recommendations therein adopted.
Carried U

Consideration of the Agenda:

- Craccum
- SI Report
- ISO Annual Report
- Financial Report
- IT Survey
- IAO Report
- International Students Services

Items for Noting:

DECISION MAKING

WORK REPORTS:

CHAIR
E 488/13 THAT the President's report be received and noted.
Carried U

BELL/DOWDEN
E 489/13 THAT the AVP's report be received and noted.
Carried U

• Portfolio Work Reports

WILLIAM/DOWDEN
E 490/13 THAT the Grafton Rep's Annual Report and Transition Document be received and noted.
Carried *Against: AVP*

SOUPEN/BELL
E 491/13 THAT the Tamaki Rep's Annual Report be received and noted.
Carried U

6.15pm – Alex Yuen arrived.

ITEMS FOR DISCUSSION:

- **CSO Resignation** – President

CHAIR
E 492/13 THAT the CSO's resignation be accepted.
Lost For: Treas, SF Chair, IAO Against: WO, WRO, AVP Abstention: EVP, Grafton Rep, SO

• **Financial Policy – Treasurer**
BELL/AFANASSIEV

E 493/13 THAT Alex Yuen be granted speaking rights.
Carried U

ARDERN/DOWDEN
E 494/13 THAT the Financial Management Policy be received and adopted pending minor changes.
Carried U

ARDERN/GRAHAM
E 495/13 THAT the Debtors Collection Policy be received and adopted.
Carried U

ARDERN/WILLIAM
E 496/13 THAT the Credit Approval Policy be received and adopted pending minor changes.
Carried U

ARDERN/LIN
E 497/13 THAT the Journal Authorisation Policy be received and adopted pending minor changes.
Carried U

ARDERN/LIN
E 498/13 THAT the Petty Cash Policy be received and adopted pending minor changes.
Carried U

ARDERN/WILLIAM
E 499/13 THAT the Legal Expense Authorisation Policy be received and adopted pending minor changes.
Carried U

ARDERN/
Tabled THAT the Expense Authorisation Policy be received and adopted.

• **Class Rep Analysis – EVP**

LIN/BELL
E 500/13 THAT the EVP's Class Rep Analysis be received.
Carried U

• **Harassment and Discrimination Policy – WRO**

COLLEY/
Tabled THAT the Internal Guidelines and Internal Policy for AUSA Prevention of Harassment and Discrimination Policy be received and adopted.

GENERAL BUSINESS

Items & Motions Without Notice:

• **Craccum Consultation Document – AVP**

BELL/DOWDEN
E 501/13 THAT the Craccum Consultation Document be adopted pending minor changes.
Carried U

- **Semester 2 Report**
BELL/LIN
E 502/13 THAT the Semester 2 Report be received pending minor changes.
Carried U
- **IAO Annual Plan**
GRAHAM/BELL
E 503/13 THAT the IAO's Annual Plan be received and noted.
Carried *Against: WRO*
- **ISO Transition Document**
AFANASSIEV/BELL
E 504/13 THAT the ISO's verbal Transition Document be received and noted.
Carried U
- **Financial Reports – Treasurer**
- **International Student Service Meeting – AVP**
BELL/DOWDEN
E 505/13 THAT the minutes of the International Student Services meeting held on 2
December 2013 be received and noted.
Carried U
- **IT Survey**
ARDERN/AFANASSIEV
E 506/13 THAT up to \$50 be taken from Executive Projects as a prize for the IT Survey.
Carried U
- **President 2013**
GRAHAM/BELL
E 507/13 THAT the Executive of 2013 congratulate Dan for his 3 years on AUSA as IAO,
AVP and President.
Carried with acclamation

CLOSE OF MEETING

Date of Next Meeting: January 2014

Business for Next Meeting:

Apologies for Next Meeting:

Meeting Closed at: 7.13pm

Signed as a true and correct record

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Daniel Haines, President, CHAIR