

**MINUTES OF A MEETING OF THE A.U.S.A. EXECUTIVE HELD ON MONDAY,  
7 FEBRUARY 2011 COMMENCING AT 6.00 PM IN THE EXECUTIVE CHAMBERS**

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**PRESENT:**

President (Chair), AVP, EVP, Treasurer, EAO, NAO, MO, SO, SF Chair (2), IAO (Smith), PISO (Fesili), WO (Bookman), Interim WRO, CAO (2) (arrived 6.05pm), Tamaki Rep (Verstappen) (arrived 6.18pm), Epsom Rep (arrived 6.22pm).

**APOLOGIES:**

CSO, Grafton Rep, ISO, WO (Carter).

**ABSENT:**

MSO (2), Tamaki Rep (C. Lim), IAO (Haines), PISO (Baice).

**IN ATTENDANCE:**

Tom O'Connor (AUSA GM & Minute Taker), Sophie Buchanan, Michael Lai.

**Meeting Opened:** 6.01pm

**Visitors Business:**

None.

**STANDING ITEMS:**

**Leave:**

CHAIR  
*E 28/11* THAT the CSO be granted leave until 12 February as he is overseas.  
Carried U

CHAIR  
*E 29/11* THAT the WO (Carter) be granted leave until 28 February as she has work commitments.  
Carried U

CHAIR  
*E 30/11* THAT the Grafton Rep be granted leave from this meeting as she has work commitments.  
Carried U

*6.05pm* – CAO (2) arrived at the meeting.

CHAIR  
*E 31/11* THAT the ISO be granted leave from this meeting as she is overseas.  
Carried U

**Minutes Of The Previous Meeting:**

CHAIR  
*E 32/11* THAT the Minutes of the Executive meeting held on 17 January 2011 be received and adopted as a true and correct record.  
Carried U

**Matters Arising From Previous Minutes:**

President:

- President's report is included in the Late Papers.
- Executive were updated on progress of the Strategic and Annual Plans.

- 2011 Budget will be presented at the next meeting for final approval.
- Executive t-shirt will be organised soon.

**Correspondence:**

CHAIR  
 E 33/11 THAT the correspondence 3/11 to 4/11 be received AND THAT any correspondence from AUSA within these numbers be endorsed.  
Carried U

**Health and Safety:**

- First Aid course tomorrow. Reminder for those Exec members attending.
- Heat in the WO and SF Chair's offices is a problem, need to source some fans.

**Consideration of the Agenda:**

- PISO (Fesili) – Item without notice regarding the AUSA Website.
- EVP – Item without notice regarding the Teaching and Learning Quality Committee.

**WORK REPORTS:**

CHAIR  
 E 34/11 THAT the President's report of 17 January 2011 be received and noted.  
Carried U

CHAIR  
 E 35/11 THAT the President's report of 24 January 2011 be received and noted.  
Carried U

CHAIR  
 E 36/11 THAT the President's report of 31 January 2011 be received and noted.  
Carried U

CHAIR  
 E 37/11 THAT the President's report of 7 February 2011 be received and noted.  
Carried U

WILLIAMS/DURBIN  
 E 38/11 THAT the EVP's report of 7 February 2011 be received and noted.  
Carried U

6.18pm – Tamaki Rep (Verstappen) arrived at the meeting.

T. LIM/GOVINDASAMY  
 E 39/11 THAT the Treasurer's report of 21 January 2011 be received and noted.  
Carried U

T. LIM/BOOKMAN  
 E 40/11 THAT the Treasurer's report of 7 February 2011 be received and noted.  
Carried U

6.22pm – Epsom Rep arrived at the meeting.

**GENERAL BUSINESS:**

**Items for Discussion:**

- **AUSA/UBS Book Scholarships** – Proposed motions were discussed, and it was agreed that as WAVE are currently short staffed the changes would be deferred.

*Lapsed* CARTER/  
THAT the AUSA/UBS Book Scholarship be changed from up to 6 Scholarships of \$500, to an open amount of up to \$2,500.

*Lapsed* CARTER/  
THAT the Panel appointed by the AUSA Executive to decide on the recipients of the AUSA/UBS Book Scholarships be given discretion as to how the \$2,500 be awarded.

• **Disposable Items –**

*Withdrawn* CAO/  
THAT AUSA ceases the use of all disposable items for the consumption of food and drinks.

*E 41/11* CAO/WILLIAMS  
THAT AUSA ceases the purchase of all disposable items for the consumption of food and drink for Executive Meetings and staff functions.

Carried For: AVP, Treasurer, SO, PISO, WO, IAO, Tamaki Rep, NAO, EAO, ETTSA President, CAO, EVP.  
Against: SF Chair.  
Abstention: MO.

• **Student Liaison Committee –** President introduced this item and explained the committee and the appointment structure.

*E 42/11* CHAIR  
THAT Sam Durbin be appointed AND THAT Joe McCrory and Tom O'Connor be confirmed to the Student Liaison Committee for 2011.

Carried U

6.42pm – NAO left the meeting.

6.43pm – NAO returned to the meeting and CAO (Amir) and EVP left the meeting.

6.44pm – CAO (Amir) returned to the meeting.

6.45pm – EVP returned to the meeting.

6.46pm – CAO (Amir) left the meeting.

6.47pm – CAO (Amir) returned to the meeting.

• **NZUSA Conference Delegate Reports –** AVP discussed this item and noted the required deadlines.

*E 43/11* DURBIN/DOHERTY  
THAT NZUSA Conference reports be submitted to [avp@ausa.org.nz](mailto:avp@ausa.org.nz) by 16 February 2011 at 5pm.

Carried U

**Items for Noting:**

• **Orientation Magazine** - President noted the arrangements for 2011. Content deadline for the Orientation Magazine is Friday 11 February 2011. The President will email these details to the Executive.

6.57pm – Interim WRO left the meeting.

6.57pm – Interim WRO returned to the meeting.

• **Roadworks on Alfred Street** - GM noted what is happening with the roadworks on Alfred Street in relation to O-Week. A further meeting with the Council and the university on Tuesday.

7.01pm – Interim WRO left the meeting.

7.02pm – Interim WRO returned to the meeting.

• **2011 Annual Plan** - President updated Executive on what progress has been made and the process from here.

- **Admin Policy Book and Policy Progress** - President noted what is being done and the deadlines.
- **Orientation 2011 and Membership Drive** - GM will give an informal presentation to the Executive on the plan for O-Week before the next Executive meeting, starting at 5.30.

**Items Without Notice:**

- **PISO and AUSA website** – The PISO will discuss the integration of AUPISA affairs into the new AUSA website with the AVP.
- **EVP and TLQC Committee** – The EVP decided to withdraw this item.

**Motions Without Notice:**

- No items

**Reports, Memorandums, Other Documents:**

- No items

• **Student Forum Chair –**

DURBIN/WILLIAMS

E 44/11 THAT the Executive move into Committee of the Whole AND THAT strangers be excluded, excepting the General Manager, Interim WRO, and Sophie Buchanan.  
*Carried U*

7.22 – The Executive left Committee of the Whole and strangers were included.

WILLIAMS/DURBIN

E 46/11 THAT the AUSA Executive sanctions Student Forum Chair Benjamin Doherty for his inappropriate behaviour at NZUSA January Conference 2011.

*Carried*

*For:* AVP, Treasurer, SO, WO, IAO, Tamaki Rep, NAO, EAO, EVP.

*Against:* SF Chair.

*Abstention:* CAO, MO, PISO, Epsom Rep.

7.25pm – EVP left the meeting.

**Date of Next Meeting:** 6pm on Monday, 21 February 2011 in the Cap and Gown Lounge.

**Meeting Closed at:** 7.26pm

**Signed as a true and correct record**

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**Joe McCrory, President, CHAIR**