

MINUTES FOR A MEETING OF THE A.U.S.A. EXECUTIVE TO BE HELD ON MONDAY,  
12 SEPTEMBER 2011 COMMENCING AT 6.00PM IN THE EXECUTIVE CHAMBERS

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**PROCEDURAL**

**PRESENT:**

President (Chair), AVP, EVP, Treasurer, EAO, Epsom Rep, Grafton Rep, NAO, SO, Tamaki Rep (2), WO (2), WRO (2), IAO (Smith), SF Chair (Lymer)

**APOLOGIES:**

MO, ISO, CSO, CAO (2), SF Chair (Doherty)

**ABSENT:**

MSO (2), PISO (2), IAO (Haines)

**IN ATTENDANCE:**

Michael Lai

**Meeting Opened:** 6.07pm

**Declarations of Interest:**

- None

**Visitors Business:**

- None

**STANDING ITEMS:**

**Leave:**

CHAIR  
E 531/11 THAT the CSO be granted leave from this meeting as he is on his way back from the States.  
*Carried U*

CHAIR  
E 532/11 THAT the CAO (2) be granted leave from this meeting due to work commitments.  
*Carried U*

CHAIR  
E 533/11 THAT the SF Chair (Doherty) be granted leave from this meeting due to work commitments.  
*Carried U*

**Correspondence:**

CHAIR  
E 534/11 THAT the correspondence 97/11 to 99/11 be received AND THAT any correspondence from AUSA within these numbers be endorsed.  
*Carried U*

**Health and Safety:**

- Follow up on the possible leak in the roof in the kitchen

**Minutes Of The Previous Meeting:**

CHAIR  
E 535/11 THAT the Minutes of the Executive meeting held on 5 September 2011 be received and adopted as a true and correct record.  
Carried U

**Matters Arising From Previous Minutes:**

- None.

**Minutes of Committees:**

- **International Affairs Committee**  
SMITH/CASTLES  
E 536/11 THAT the Minutes of the International Affairs Committee meeting held on 25 August 2011 be received and noted.  
Carried U

**Consideration of the Agenda:**

- The Chair, with leave, admitted two items and three motions without notice.

**Items for Noting:**

- None

**DECISION MAKING**

**WORK REPORTS:**

CHAIR  
E 537/11 THAT the President's report be received and noted.  
Carried U

T. LIM/YIM  
E 538/11 THAT the Treasurer's report be received and noted.  
Carried U

6.41pm – NAO left the meeting.  
6.42pm – NAO returned to the meeting.  
6.51pm – WO (Carter) left the meeting.  
6.52pm – WO (Carter) returned to the meeting.

CAO/WILLIAMS  
E 539/11 THAT the EAO's Third Quarter Report be received and noted.  
Carried U

7.03pm – NAO left the meeting.

PARULEKAR/C. LIM  
E 540/11 THAT the Grafton Rep's Third Quarter Report be received and noted.  
Carried U

7.06pm – NAO returned to the meeting.

YIM/C. LIM  
E 541/11 THAT the SO's Third Quarter Report be received and noted.  
Carried U

CHANG/WILLIAMS  
E 542/11 THAT the WRO's Third Quarter Report be received and noted.  
Carried U

BOOKMAN/WILLIAMS

E 543/11 THAT the WO's Third Quarter Report be received and noted.  
Carried U

**ITEMS FOR DISCUSSION:**

• **Human Rights Week**

SMITH/BUCHANAN

E 544/11 THAT \$200 be allocated from the NAO/IAO budget line for the bond on the Cap & Gown Lounge for the Human Rights Week Hunger Banquet Event.  
Carried U

• **Awareness Campaign**

WILLIAMS/CASTLES

E 545/11 THAT AUSA endorses an awareness campaign on election issues for student voters, to be run from October 1 – 21.  
Carried U

*Note:* The proposal focussed on changes to student loans, VSM, University rankings, and Student Services Levies. There was some discussion regarding linking it back to NZUSA's Demand a Better Future campaign and about other possible elements. A campaign planning meeting is to be organised.

7.22pm – Epsom Rep left the meeting.

7.28pm – Tamaki Rep (C.Lim) left the meeting.

7.32pm – Tamaki Rep (Verstappen) left the meeting.

7.33pm – Tamaki Rep (2) returned to the meeting.

7.38pm – WO (Carter) left the meeting.

• **Human Rights Week**

SMITH/PARULEKAR

E 546/11 THAT \$40 from the IAO budget line be allocated for the printing of photos for the Human Rights Week Photo Exhibition.  
Carried U

*Note:* This was to be in addition to the budget presented at the previous meeting.

7.40pm – Treasurer left the meeting.

7.41pm – Tamaki Rep (C.Lim) left the meeting.

7.42pm – EVP left the meeting and Tamaki Rep (C.Lim) returned to the meeting.

7.43pm – Treasurer returned to the meeting.

• **Exec IT Expenditure**

DURBIN/YIM

E 547/11 THAT \$324 be allocated from Executive Projects (69335) for Executive Portfolio Offices IT expenditure, as per attached invoices.  
Carried U

CHANG/BOOKMAN

E 548/11 THAT \$111 be allocated from Women's Affairs (69306) for WRO Office IT expenditure, as per attached invoice.  
Carried U

• **Grafton Student Executive**

DURBIN/PARULEKAR

E 549/11 THAT the Grafton Student Executive Policy be received and adopted.  
Carried U

7.45pm – EVP returned to the meeting.

- **Trusts**

T. LIM/YIM

THAT the Executive requests all its Trusts, in particular the Services Trust to immediately prepare full and correct financial statements and report back on the state of its finances pursuant to its reporting obligations as stipulated in the respective Trust Deeds, AND THAT such financial reports where overdue, be prepared expeditiously.

**Procedural Motion:**

CHANG/CASTLES

E 550/11 THAT the motion be put.

Carried U

E 551/11 **The principal motion was put:**

Carried U

## GENERAL BUSINESS

### Items Without Notice:

- **Notice of a Special General Meeting** – WRO (Chang) noted that this had been left off the agenda. This was due to their Secretary/General Manager going on sick leave earlier in the day. The President noted that he would call an emergency meeting of the Executive tomorrow at 11am to execute the notice of the SGM.

7.57pm – EVP left the meeting.

7.58pm – EVP returned to the meeting.

- **Library Committee** – Treasurer gave the Executive a verbal update on a recent meeting of the Library Committee. Of note was an upcoming focus group to be held on the Information Commons which required ten volunteers. A number of the Executive indicated their interest.

### Motions Without Notice:

- **Treasurer's August Financial Report**

T.LIM/C.LIM

E 552/11 That the Treasurer's August financial report be tabled

Carried U

8.00pm – WRO (Chang) left the meeting.

- **Strict Committee**

DURBIN/CASTLES

E 553/11 THAT the Executive move into Committee of the Whole AND THAT all strangers be excluded.

Carried U

8.26pm – The executive left Committee of the Whole and strangers were included.

- **USNZ**

CHAIR

E 555/11 THAT the President report to the Executive on the progress and steps taken to resolve the USNZ Baycorp issue, including steps taken to respond to Baycorp's latest letter sent to the association the matter.

Carried U

**CLOSE OF MEETING**

**Date of Next Meeting:** 6pm on Monday, 19 September in the Executive Chambers

**Business for Next Meeting:**

- No items

**Apologies for Next Meeting:**

- None

**Meeting Closed at:** 8.36pm

**Signed as a true and correct record**

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**Joe McCrory, President, CHAIR**