

**MINUTES OF A MEETING OF THE A.U.S.A. EXECUTIVE HELD ON MONDAY,
15 MARCH 2010 COMMENCING AT 6.00 PM IN THE EXECUTIVE CHAMBERS**

PRESENT:

AVP (Chair), EVP, EAO (McLean), WO, Tamaki Rep, ETTSA President, SO (2), SF Chair (2), MO (2), CSO (Watts), Grafton Rep (Nelson) (arrived 6.07pm), CSO (Topham) (arrived 6.07pm), WRO (arrived 6.07pm), MSO (Tahitahi) (arrived 6.07pm), IAO (Boyce) (arrived 6.17pm), IAO (Lai) (arrived 6.25pm), NAO (Hall) (arrived 6.42pm), President (arrived 6.42pm).

APOLOGIES:

CAO (Nair), Treasurer, President.

ABSENT:

MSO (Moka), EAO (Mitchell-Lowe), NAO (Chilmeran), CAO (Kwan), PISO (2).

IN ATTENDANCE:

Tom O'Connor (AUSA GM & Minute Taker), Craig Robertson (Craccum Reporter), Dan Sloan (Craccum Editor).

Meeting Opened: 6.05pm

Visitors Business:

None

Leave:

CHAIR
E 81/10 THAT Gaayathri Nair (CAO) be granted leave from this meeting due to a work commitment.
Carried

CHAIR
E 82/10 THAT Fiona Feng (Treasurer) be granted leave from this meeting due to illness.
Carried

MINUTES OF THE PREVIOUS MEETING:

CHAIR
E 83/10 THAT the Minutes of the Executive meeting held on 8 March 2010 be received and adopted as a true and correct record.
Carried

MATTERS ARISING FROM PREVIOUS MINUTES:

- Executive Email loop needs to be updated to include Grafton, Epsom and so on.
- IAO event was well attended, and 3 Executive members attended also.
- EVP's report to discuss Course Evaluation item.

Correspondence:

CHAIR
E 84/10 THAT the correspondence 20/10 to 24/10 be received AND THAT any correspondence from AUSA within these numbers be endorsed.
Carried

Health and Safety:

- Door to the Portfolio Offices - CSO (Watts) noted that the door is coming apart.
- Executive Conduct - Ed Brownlee remarked that members of Executive should not get changed in communal offices, and it was agreed that the practice be stopped forthwith.

Regular Reporting to the Executive:

CHAIR
Tabled THAT the President's report be received.

6.15pm: WRO left the meeting.
6.16pm: WRO returned to the meeting.

CHAIR
E 85/10 THAT the EVP's report be received.
Carried

Note: EVP may need to call for assistance with VSM submissions if required, so please all volunteer time to help out with this important process.

CHAIR
Tabled THAT the Treasurer's report be received.

CHAIR
E 86/10 THAT the AVP's report be received.
Carried

Note: The BBQ food issue may be resolved with the Council, AVP to continue to work with the Council and the CSOs.

GENERAL BUSINESS:

- **Clubs Presidents Forum** – CSO noted that this would be held on 25 March 2010. The Portfolio Offices will be the venue for the meeting. Any items for discussion with club Presidents are to be forwarded to the CSOs for insertion on the agenda.
- **Exec Portfolio Offices** – CSO raised this item and requested that they need to be kept clean and tidy for the benefit of all who use them. The tables from the Functions Room need to be removed, GM to action this.
- **Clubs Day Complaint** – It was decided that the CSO and the President could mediate the dispute between the two rival dance clubs.

• **Student Forum Minutes** –
WILLIAMS/DABBOUR
E 87/10 THAT the minutes of the Student Forum meeting held on 3 March 2010 be received and the recommendations therein adopted.
Carried

6.30pm – Lai (IAO) left the meeting.
6.35pm – Lai (IAO) returned to the meeting.

- **Executive Work Plan** – EVP and AVP spoke to this item. A work plan will be constructed for the Executive to review at the next meeting. The AVP and EVP explained the logic and ideas around events and help required etc. It is basically a large AUSA calendar with all of the upcoming events that are being organized recorded on it, so some forward planning can be done.

6.36pm – Lai (IAO) left the meeting
6.39pm – Boyce (IAO) left the meeting

- **NZUSA Reports** – AVP spoke to this item. Those without reports will be billed tomorrow if their reports are not received by tomorrow morning. It was noted that if they remained outstanding AUSA would recover costs (approximately \$150.00).

6.40pm – IAO (2) returned to the meeting

- **Portfolio Annual Plans –**

WATTS/TAHITAHU

E 88/10 THAT the Clubs and Societies Officers' Annual Plan be received.
Carried

Note: The Clubs Manual is being updated.

6.41pm – MO (Carver) left the meeting

6.42pm – MO (Carver) returned to the meeting

MCLEAN/KINGI

E 89/10 THAT the Environmental Affairs Officers' Annual Plan be received.
Carried

Note: EAO goals were to organise events and awareness, organize Ecofest, reform the Campus Eco Network, communicate with clubs, and join Earth Hour.

6.42pm – The President joined the meeting.

MANSON/DABBOUR

Tabled THAT the Sports Officers' Annual Plan be received.

LAI/NELSON

E 90/10 THAT the International Affairs Officers' Annual Plan be received.
Carried

Note: IAOs planned to invite any club to promote and work with the University and advertise on the University website.

WILLIAMS/MANSON

E 91/10 THAT the Student Forum Chairs' Annual Plan be received.
Carried

Note: SF Chair's main goal is for good Student Forum meetings each week. A weekly agenda is a good idea. Q: What is the requirement about going to Student Forum? A: All should go, except through leave.

- **Strict Committee**

BROWNLEE/BOYCE

E 92/10 THAT the Executive move into committee of the whole AND THAT all strangers be excluded except the General Manager.
Carried

7.01pm – The Executive left Strict Committee

DAUD/WATTS

E 94/10 THAT the Women's Rights Officer's Annual Plan be received.
Carried

Note: WRO goals included Thursdays in Black, Womensfest, and publishing the women's magazine "Kate" in Week 9. If you call Security they will walk you to your car – must be the best kept secret on Campus!

BROWNLEE/BOYCE

Tabled THAT the Media Officers' Annual Plan be received.

NELDER/DABBOUR

E 95/10 THAT the Education Vice President's Annual Plan be received.
Carried

- **2009 Portfolio Bonuses** – AVP noted the disbursement to the 2009 CSO, Tamaki Rep, IAO, WO.
- **Memo on Buddy Officers** – AVP spoke to the memorandum, and emphasized that these would be the contact people for any queries regarding portfolio work.
- **Earth Hour** – EAO (McLean) noted that the Auckland City Council has sent an email inviting AUSA to participate in Earth Hour on Saturday, 27 March 2010 at 8.30pm. It will need to be investigated as to viability.
- **Craccum Contributions**– MO (Brownlee) noted a concern from Craccum that the magazine is being boycotted, which was discounted as fanciful. Executive pages content is required before Wednesday at 9.00am each week. It was discussed that as roster system be set up for Executive content.
- **Lost Property Sale** – WO noted that the date is Tuesday, 30 March 10am-2pm. There will be a VSM stall for last minute submissions with the EVP and MO (Brownlee).
- **BBQ** – WO noted that the wheels need to be fixed, GM to action
- **Website Contact Details** – need to be updated, they still have the old portfolio pictures and names.
- **Student Forum** – SF Chairs noted that this Wednesday's theme is Race Relations, as Commissioner Joris du Bres will be speaking to the Debating Society the same evening. A racist lolly eating team was arranged, consisting of: IAO (2), President, WO for the silly games. The following week is will be Steven Joyce and Student Loan themed.
- **Faculty Association Meetings** – It was asked what is happening with Faculty Association Treasurers meetings, and the AVP explained that it would be arranged soon.
- **NTM** – MSO noted that if any events were coming up, to please send him an email and he will promote it for you through NTM.
- **Tamaki Students Association** – Tamaki Rep suggested a BBQ for Wednesday, 31 March - however the date will change due to the AUSA AGM.
- **AUSA AGM** – Every member of executive has to attend unless they have a good reason.
- **Med School Class Reps** – Grafton Rep (nelson) noted they are not under the WAVE system, any other classes in similar situations should liaise with Denise Lazelle.

Date of Next Meeting: 6pm on Monday, 22 March 2010 in the Executive Chambers.

Meeting Closed at: 7.34pm

Signed as a true and correct record

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Joe McCrory, AVP, CHAIR