

**MINUTES OF A MEETING OF THE A.U.S.A. EXECUTIVE HELD ON MONDAY,
21 FEBRUARY 2011 COMMENCING AT 6.00 PM IN THE CAP & GOWN LOUNGE**

PRESENT:

President (Chair), AVP, EVP, Treasurer, Epsom Rep, Grafton Rep, NAO, MO, SO, IAO (2), PISO (2), SF Chair (2), WO (Bookman), Interim WRO.

APOLOGIES:

CSO, EAO, CAO (2), Tamaki Rep (Verstappen), WO (Carter).

ABSENT:

MSO (2), ISO, Tamaki Rep (C.Lim).

IN ATTENDANCE:

Tom O'Connor (AUSA GM & Minute Taker), Sophie Buchanan, Geoff Austin (TEU President), Michael Lai.

Meeting Opened: 6.02pm

Visitors Business:

CHAIR
E 47/11 THAT Geoff Austin be granted speaking rights at this meeting of the Executive.
Carried U

TEU Representative Geoff Austin addressed the Executive regarding the possibility of upcoming industrial action. The University is refusing to negotiate in good faith, and are attempting to significantly alter the work conditions of staff. Any industrial action will adversely affect students – it will be more targeted at the University administration. There will be stop-work meeting on Friday 25th and Geoff requested that the President speak to the meeting if possible.

CHAIR
E 48/11 THAT AUSA support the TEU regarding collective bargaining and work with them to inform students on the situation and effect on teaching and learning.
Carried U

STANDING ITEMS:

Leave:

CHAIR
E 49/11 THAT the Welfare Officer (Bookman) be granted leave from the Executive meeting on 28 February 2011 due to work commitments with another volunteer organisation.
Carried U

CHAIR
E 50/11 THAT the CAO (Govindasamy) be granted leave from this meeting as he is attending a concert.
Carried U

CHAIR
E 51/11 THAT the CSO be granted leave from this meeting due to family commitments.
Carried U

CHAIR
E 52/11 THAT the EAO be granted leave from this meeting due to health reasons.
Carried U

CHAIR
E 53/11 THAT the CAO (Amir) be granted leave from this meeting due to work commitments.
Carried U

CHAIR
E 54/11 THAT the Tamaki Rep (Verstappen) be granted leave from this meeting as she is attending a funeral in Tauranga.
Carried U

Minutes Of The Previous Meeting:

CHAIR
E 55/11 THAT the Minutes of the Executive meeting held on 7 February 2011 be received and adopted as a true and correct record.
Carried U

Matters Arising From Previous Minutes:

- No items.

Correspondence:

CHAIR
E 56/11 THAT the correspondence 5/11 to 8/11 be received AND THAT any correspondence from AUSA within these numbers be endorsed.
Carried U

Health and Safety:

- Electrical plug in Cultural Space – referred to Building Manager.
- Heat in SF Chair Office and Welfare Office – referred to Building Manager.
- Ethernet plug in SF Chair Office – referred to the IT Assistant.

Consideration of the Agenda:

- The Chair, by leave, moved some items on the agenda and admitted three motions without notice and six items without notice.

WORK REPORTS:

CHAIR
E 57/11 THAT the President's report of 14 February be received and noted.
Carried U

CHAIR
E 58/11 THAT the President's report of 21 February be received and noted.
Carried U

DURBIN/DOHERTY
E 59/11 THAT the AVP's report of 31 January be received and noted.
Carried U

DURBIN/DOHERTY
E 60/11 THAT the AVP's report of 14 February be received and noted.
Carried U

WILLIAMS/HAINES
E 61/11 THAT the EVP's report of 14 February be received and noted.
Carried U

T. LIM/DOHERTY
E 62/11 THAT the Treasurer's report of 14 February be received and noted.
Carried U

Strict Committee:

CHAIR
E 63/11 THAT the Executive enter Committee of the Whole AND THAT any strangers be excluded excepting the General Manager, Interim WRO, and Sophie Buchanan.
Carried U

7.14pm – The Executive left Committee of the Whole and strangers were included.

CHAIR
E 64/11 THAT the General Manager's verbal report be received and noted.
Carried U

GENERAL BUSINESS:

Items for Discussion:

• **Welfare Committee –**

DURBIN/BOOKMAN
E 65/11 THAT the Minutes of the Welfare Committee meeting held on 16 February 2011 be received and noted.
Carried U

DURBIN/BOOKMAN
E 66/11 THAT the Minutes of the Welfare Committee meeting held on 17 February 2011 be received and noted.
Carried U

BOOKMAN/CASTLES
E 67/11 THAT the minutes of the Welfare Committee meeting held on 18 February 2011 be received and noted.
Carried U

• **Executive Meeting Clean-Up Roster** – As EAO was not at the meeting, the President introduced the item and spoke to it.

CHAIR
E 68/11 THAT the AUSA Executive adopts a clean-up roster for Executive Meetings where designated people are responsible for washing dishes, putting food away and a general tidy up of the Exec Chambers.
Carried *Against: SF Chair*

7.15pm – SO left the meeting.

7.16pm – SO returned to the meeting.

- **Orientation 2011** – President noted the need for volunteers to help out on the stalls for more specific AUSA/Executive issues, if people were available to do so. Availability will be sorted out next week.

Reports, Memorandums, Other Documents:

• **Finance Committee –**

T. LIM/DURBIN
E 69/11 THAT the minutes of the Finance Committee meeting held on 19 January 2011 be received and the recommendations therein adopted.
Carried U

E 70/11 T. LIM/DURBIN
THAT the minutes of the Finance Committee meeting held on 9 February 2011 be received and the recommendations therein adopted.
Carried U

E 71/11 T. LIM/DOHERTY
THAT the minutes of the Finance Committee meeting held on 10 February 2011 be received and the recommendations therein adopted.
Carried U

- **2011 Budget** – President introduced the Budget and spoke to the motion. Treasurer also spoke to the Budget and explained most aspects in further detail. Questions from the Executive were explained and answered.

E 72/11 T. LIM/DURBIN
THAT the 2011 Budget as recommended by Finance Committee be adopted by AUSA AND THAT a presentation version be prepared for distribution to members.
Carried U

7.52pm – Secretary left the meeting.

7.52pm – EVP left the meeting.

7.53pm – Secretary returned to the meeting.

7.55pm – EVP returned to the meeting.

7.55pm – Secretary left the meeting.

7.56pm – Secretary returned to the meeting.

Items for Discussion:

- **International Affairs Committee Budget –**

HAINES/WILLIAMS
E 73/11 THAT the IAOs be allocated a maximum of \$30 per International Affairs Committee meeting, to a maximum of two meetings per month during semester time, at a total cost of \$60 per month and not to exceed \$450 for the 2011 year from the National/International Affairs budget line.
Carried U

- **Women's Rights Officers** – The WROs spoke about potential upgrades to Womenspace, as well as preliminary purchasing for Womensfest and International Women's Day.

WILLIAMS\SMITH
E 74/11 THAT a total of \$324.95 be allocated from budget line "Women's Affairs" (code unknown at this stage) for the purposes of providing better services in Womenspace and initial purchases for Womensfest and International Women's Day, as per attached budget and accompanying documentation.
Carried Abstention: SF Chair

- **Updated AUSA Banner for Quad Atrium** – AVP spoke to this item and explained it related to a new generic banner to hang in the Quad atrium during O Week.

DURBIN/DOHERTY
E 75/11 THAT AUSA allocate a maximum of \$750 from 69335 (Executive Projects) for the purposes of purchasing an updated AUSA banner for the Quad Atrium, pending a quote from the Advertising Manager.
Carried U

- **Student Forum Banner** – SF Chair

DOHERTY/HAINES
E 76/11 THAT the SF Chairs be allocated a maximum of \$200 from the Student Forum budget line for the purposes of printing a Student Forum banner for advertising key sponsors at Student Forum and related events.
Carried U

Reports, Memorandums, Other Documents:

- **Strategic Plan 2011-2015 Draft** – President introduced this item and spoke to it.
DURBIN/YIM
E 77/11 THAT the Draft Strategic Plan 2011-2015 document be accepted for discussion and consideration by the Executive.
Carried U
- **Education Action Group** – EVP introduced this item and took questions about the report. It represents the first attempt to get discussion going through EAG this year.
WILLIAMS/BOOKMAN
E 78/11 THAT the AUSA Executive endorse the proposal from the Education Action Group concerning the 2010 Studylink changes, pending minor amendment.
Carried U

8.24pm – MO left the meeting.
8.25pm – MO returned to the meeting.
8:27pm – Treasurer left the meeting.
8.27pm – WO (Bookman) left the meeting.
8.28pm – WO (Bookman) returned to the meeting.
8.29pm – Treasurer returned to the meeting.

- **Work Report Policy** – President introduced this item and spoke to the new policy. President noted with some pleasure that verbal reports will no longer be acceptable for the Officers, along with some other changes.
CHAIR
E 79/11 THAT the Work Report Policy be adopted by AUSA.
Carried U
- CHAIR
E 80/11 THAT RN 309/91, RN 322/01, RN 323/01, E6/08, E7/08, E 49/09, and E71/09 be rescinded.
Carried U
- **Executive Sub-Committees** – President spoke to these briefly, and deferred the item to next week.
CHAIR
E 81/11 THAT the Executive Sub-Committees Policy and Committee Terms of Reference be prepared for the next ordinary Executive meeting for consideration.
Carried U
- **Executive Officers Work Report Dates 2011** – This item was briefly considered, noted and approved.
CHAIR
E 82/11 THAT the Officers Work Report Dates 2011 be approved.
Carried U

Items For Noting:

- **Online Profiles Policy** – President and AVP noted policy is being developed in this area regarding AUSA's online presence and brand management.

8.45pm – SO left the meeting.
8.48pm – SF Chair (Lymer) left the meeting.
8.49pm – SF Chair (Lymer) returned to the meeting.

Motions Without Notice:

- **Applications to External Groups for Funding Sports Uniforms** – Treasurer introduced these items; Hannah Newman (Sports Assistant) is organising additional funding that is required for sporting uniforms.

E 83/11 T.LIM\WILLIAMS
THAT the Executive applies for funding to the Coversham Foundation for a grant for sports uniforms.
Carried U

E 84/11 T.LIM\DOHERTY
THAT the Executive applies for funding to Pub Charity for a grant for sports uniforms.
Carried U

E 85/11 T.LIM\WILLIAMS
THAT the Executive applies for funding to the Four Winds Foundation for a grant for sports uniforms.
Carried U

Items Without Notice:

- **Egypt Panel** – IAO (Haines) noted that the IAOs were working on an academic discussion panel regarding the events in Egypt. He was concerned they would need permission, there were no objections. It was agreed that preliminary organizing on this event could proceed.
- **Craccum Columns** – MO noted that the deadline for Executive Craccum columns was Wednesday 4.00pm and these are to be sent to her directly.
- **Grafton Constitutional Schedule** – Grafton Rep noted the need for a proposed 13th Schedule (Grafton) to be adopted into the Constitution. The deadline for constitutional changes is 8 March. AVP will help action this.
- **Presidential Update** – The President noted a number of items, firstly that he was looking into working with some groups to align AUSA with Fair Trade 'standards', that a lecturer from the Business School had been in touch with him regarding organising a peaceful solidarity march for the students in Tunisia and Egypt, and that *Smutch*, the Orientation Week magazine is now available.
- **NZUSA Report** – AVP apologised for the lack of a finished report, he got caught up and was unable to work on it and was still waiting for one more report as of today.
- **VSM Day of Action with ASA** – IAO (Haines) queried the status of the day of action as discussed at NZUSA January Conference. President noted that Federation Office has been organising a cohesive national day of action and will have more information shortly.

Date of Next Meeting: 6pm on Monday, 28 February 2011 in the Cap & Gown Lounge

Meeting Closed at: 9.04pm

Signed as a true and correct record

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Joe McCrory, President, CHAIR