

**MINUTES OF A MEETING OF THE A.U.S.A. EXECUTIVE HELD ON MONDAY,
30 MAY 2011 COMMENCING AT 6.00 PM IN THE EXECUTIVE CHAMBERS**

PRESENT:

President (Chair), AVP, EVP, CSO, EAO, Grafton Rep, MO, NAO, SO, SF Chair (2), Tamaki Rep (2), CAO (Govindasamy), WO (Carter), WRO (Chang), IAO (Haines), Treasurer (arrived at 6.10pm).

APOLOGIES:

WO (Bookman), WRO (Buchanan).

ABSENT:

MSO (2), Epsom Rep, ISO, PISO (2), CAO (Amir), IAO (Smith).

IN ATTENDANCE:

Tom O'Connor (AUSA GM & Minute Taker).

Meeting Opened: 6.03pm

Visitors Business:

None.

STANDING ITEMS:

Leave:

CHAIR
E 336/11 THAT Sam Bookman be granted leave from this meeting due to commitments with another voluntary organisation.
Carried Abstention: SF Chair

Minutes Of The Previous Meeting:

CHAIR
E 337/11 THAT the Minutes of the Executive meeting held on 23 May 2011 be received and adopted as a true and correct record.
Carried U

Matters Arising From Previous Minutes:

- Health and Safety item regarding writing a letter to the council about the lighting on Princes and Wellesley Streets.

Correspondence:

CHAIR
E 338/11 THAT the correspondence 45/11 to 47/11 be received AND THAT any correspondence from AUSA within these numbers be endorsed.
Carried U

Health and Safety:

- No items.

Consideration of the Agenda:

- The Chair, by leave, moved some items on the agenda and admitted two motions without notice and three items without notice.

WORK REPORTS:

CHAIR
E 339/11 THAT the President's report be received and noted.
Carried U.

DURBIN/CHANG
E 340/11 THAT the AVP's report be received and noted.
Carried U

6.09pm – IAO (Haines) left the meeting.

6.10pm – IAO (Haines) returned to the meeting, Treasurer arrived at the meeting.

WILLIAMS/SHAHEEN
E 341/11 THAT the EVP's report be received and noted.
Carried U

GENERAL BUSINESS:

Items For Noting:

- No items.

Items for Discussion:

- **Media Policy** – President noted this should remain on the table to consider with other policy changes over the coming break, and via email. The CSO had a discussion paper, and it was decided to consider this in the same way.

- **EcoFest 2011**

CAO/DOHERTY
E 342/11 THAT the EcoFest 2011 report be received and noted.
Carried U

Note: There was discussion regarding low turnout to particular events and ways to overcome these issues. It was also noted that the food costs ran over budget due to an error in the quote given by the provider of the food.

6.19pm – NAO left the meeting.

6.21pm – NAO returned to the meeting.

CAO/DURBIN
E 343/11 THAT the EAO be allocated an additional \$18.95 from Environmental Affairs (69301) for EcoFest as per attached budget and report.
Carried U

Reports, Memorandums, Other Documents:

- **Clubs Presidents' Forum**

TOPHAM/C. LIM
E 344/11 THAT the minutes of the Clubs Presidents' Forum meeting held on 11 August 2010 be received and the recommendations therein adopted.
Carried U

TOPHAM/C. LIM
E 345/11 THAT the minutes of the Clubs Presidents' Forum meeting held on 25 May 2011 be received and noted.
Carried U

Note: Clubs survey is to be carried out at the moment to ascertain feelings and thoughts regarding Clubs Ball and other events. There are on-going issues with storage and there was a discussion about streamlining and digitalising some of the processes clubs currently undertake such as grants.

Items for Discussion:

- **Grafton Stein** – Grafton Rep introduced this item and spoke to the paper.
PARULEKAR/YIM
E 346/11 THAT the Grafton Stein proposal document be received and noted.
Carried Abstention: EVP

Note: A general discussion was held on the number attending and certain cost areas such as poster design and advertisements need to be reviewed. It was noted that this was a proposal and had no confirmed figures or budget and was all subject to change, the intention was to notify the Executive that a Grafton Stein event was being planned.

- **NZUSA July Conference** – President introduced this item. July Conference will be 3 full days of at Victoria University 6, 7, and 8 July. 6 July will be Women's Conference and caucuses. Main Conference will start Wednesday evening and finish on early Friday evening. The President noted that there will be an opportunity to confirm the intention to attend via email.
- **2050 Alliance** – President and EAO discussed this. A copy of the Organisation Ratification page was considered and the consensus was that AUSA be asked for an endorsement each time one was required.
- **BOGS Hotdesking Proposal** – President discussed this. Proposed draft agenda item for Senate was considered and noted.
- **Executive Meeting Structure** – President discussed his proposed structure, and it was agreed that the proposal be adopted by the chair, excepting that Visitors Business should move back to the opening of the meeting.

7.00pm – CAO (Govindasamy) left the meeting.

7.02pm – SF Chair (Doherty) left the meeting.

7.03pm – EAO left the meeting, CAO (Govindasamy) and SF Chair (Doherty) returned to the meeting.

7.04pm – EAO returned to the meeting.

Items Without Notice:

- **SSO and Timetable Survey** – AVP discussed the next phase of promotion and requested help with lecture drops.
- **Pacifica Group "Flashmob" Dance in the quad** – The SO reminded everyone that this was occurring during the week as reported by AUSA Events Manager Bianca Angel.
- **Blues Selection Committee Membership** – The CSO noted that he had not received information about this yet. The President was to follow this up with the Chair of the committee.

7.09pm – SF Chair (Doherty) left the meeting.

7.14pm – SF Chair (Lymer) left the meeting.

Motions Without Notice:

- SHAHEEN/T. LIM
E 347/11 THAT the Media Officer be granted leave from 6 June until 4 September.
Carried For: EVP, Treasurer, CAO, CSO, EAO, Grafton Rep, IAO, NAO, SO
Against: AVP, Tamaki Rep, WRO
Abstention: WO

Note: There was a discussion regarding the appropriateness of granting leave for the length of time required, particularly if there were other candidates for the position should a by-election be held, additional help the Media Officer brings to events, and any precedent this action might create.

7.28pm – WO (Carter) and CAO (Govindasamy) left the meeting.

7.29pm – WO (Carter) and CAO (Govindasamy) returned to the meeting.

7.34pm – EAO left the meeting.

7.35pm – EAO returned to the meeting.

E 348/11 C.LIM/GOVINDASAMY
THAT the Tamaki Representative be granted leave from the next executive meeting on 13 June due to an exam.
Carried U

7.52pm – NAO and SO left the meeting.
7.53pm – NAO and SO returned to the meeting.

Date of Next Meeting: 6pm on Monday, 13 June 2011 in the Executive Chambers

Meeting Closed at: 7.54pm

Signed as a true and correct record

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Joe McCrory, President, CHAIR