

**MINUTES OF A MEETING OF THE A.U.S.A. EXECUTIVE HELD ON MONDAY,
9 FEBRUARY 2009 COMMENCING AT 6.00 PM IN THE EXEC CHAMBERS**

PRESENT:

President (Chair), AVP, Acting EVP, Treasurer, MSO (2), CAO, EAO (2), IAO (late), MO, co-NAO (McMaster) (late), OSO, SO (2), co-SF Chair (Woods), co-SF Chair (Amir) (late), WO (late), WRO, ETTSA President.

APOLOGIES:

EVP, Tam Rep, CSO.

ABSENT:

PISO, co-NAO (Hall)

IN ATTENDANCE:

Tom O'Connor (GM & Minute Taker), NZUSA Co-President Sophia Blair, Matthew Harnett (Craccum Editor), Kerry Manson.

Meeting Opened: 6.00pm

6pm – The General Manager (Tom O'Connor) gave a 10 minute presentation on the AUSA Structure and Staff covering the relationships with the Executive and the Trusts and Boards of AUSA. The GM also discussed the budget and his professional background.

6.07pm – IAO, SF Chair (Amir), and WO arrived at the meeting

6.14pm – co-NAO (McMaster) arrived at the meeting.

CHAIR

E 19/09 THAT the meeting be adjourned for five minutes to retrieve copies of the Agenda from pigeonholes.

Carried

6.21pm – Meeting Re-adjourned

Leave:

CHAIR

E 20/09 THAT leave be granted to the Tamaki Rep for this meeting as he is out of Auckland.

Carried

CHAIR

E 21/09 THAT leave be granted to the CSO for this meeting.

Carried

CHAIR

E 22/09 THAT leave be granted to the EVP (Malik) for this meeting as he is overseas.

Carried

MINUTES OF THE PREVIOUS MEETING:

CHAIR

E 23/09 THAT the Minutes of the Executive meeting held on 19 January 2009 be received and adopted as a true and correct record, pending correction.

Carried

MATTERS ARISING FROM PREVIOUS MINUTES:

- Duplicate reference to key forms needs to be struck out and the minutes amended.
- AVP will organise a day for the Executive Committee photo shoot, so that a photo of the current members can be displayed in Reception on a photo board, and on the website etc.
- Craccum to follow up from last week, to discuss in Health and Safety.

Correspondence:

CHAIR
 E 24/09 THAT the correspondence 01/09 to 03/09 be received AND THAT any correspondence from AUSA within these numbers be endorsed.
Carried

Health and Safety:

- Bees in New Zealand are suffering from a serious mite problem and might not be in the Quad again.
- Fans to be purchased for the Craccum Offices, as it is unbearably hot. GM to action.

Regular Reporting to the Executive:

CHAIR
 E 25/09 THAT the President's report be received.
Carried

Note: The President stated he had worked 3 days last week. Summer Shakespeare had moved forward with work from the Treasurer, and a blurb for O Week had been written. The President had worked with the MO on the O Magazine, and debriefed with the AVP. The President reported that his diary had been lost in Wellington. The high workload for the Human Participant Ethics committee was raised. The President has been given a free phone by Telecom for his 95bFM show, but it is not satisfactory.

CHAIR
 E 26/09 THAT the General Manager's report be received.
Carried

Note: The GM's presentation was taken in kind as a report, given his recent start back at work.

CHAIR
 E 27/09 THAT the AVP's report be received.
Carried

Note: The AVP reported he had organised the NZUSA Conference and Exec Training, intensive and time-consuming tasks. The AVP had also been working with the Finance and WAVE Departments about banking and Central Committees respectively. The AVP reported that he had been working with the Craccum team and begun work on Trusts.

CHAIR
 E 28/09 THAT the Acting EVP's report be received.
Carried

Note: Alex Nelder reported that he had read some files and looked specifically at the EAG and the Alternative Calendar, two former AUSA divisions. Nelder prepared a proposal document on EAG. He also wrote an O Blurb for the EVP and worked with the WAVE Dept. on SSCC documents. The BIM from Treasury was also interesting this week.

CHAIR
 E 29/09 THAT the Treasurer's report be received.
Carried

Note: The Treasurer reported she was getting familiar with the role, and working and learning about the Finance Department. The Treasurer had read the Financial Policy Book and worked with the Acting EVP on his proposal.

GENERAL BUSINESS:

- **ETTSA** – An introduction to ETTSA was given by ETTSA President and AUSA Epsom Rep Angela McInerney. Angela gave an explanation of the ETTSA role and the Epsom Campus location and facilities. There are around 2000 students at Epsom. The Epsom Rep is the liaison point between AUSA and ETTSA on their respective issues. Angela noted the swimming pool, tennis court, free car parking, and the Sylvia Ashton Warner Library. The proximity of the Mount Eden Bowling Club was noted. Angela welcomed the entire Executive to visit the Campus. There will be a pool party during O Week.
- **Trust Appointments** – Memorandum on Trust Appointments to be noted.

CHAIR
Tabled THAT Akif Malik be co-opted as the AUSA representative on the AUSA John Weeks Trust for 2009.

- **Education Action Group** – Acting EVP gave an explanation of the group, and spoke to the brief that he had prepared and attached to the Agenda. He discussed the difference between a group administered by Executive members and one administered by non-Executive students. The EAG should promote wider education issues and be a voice for students on education policy. The AVP also explained its structure, what had worked at other campuses, how it came about in Auckland, plus what the Auckland EAG had done in the past. A working party will be established.

MCCRORY/CARVER
E 30/09 THAT the Epsom Rep, WRO, co-NAO (McMaster), MO, co-Student Forum Chair (Woods), AVP, and Alex Nelder be in the EAG Working Party.
Carried

- **NZUSA Conference** – General de-brief. The AVP covered the conference in some detail. He explained the framework for reporting, Executive expenses and how to claim.
- **Exec Meeting Time** – The President wished to move the meeting time to 5pm. The AVP spoke in favour of retaining 5pm, citing what happened when this idea was raised last year, and it's reasoning. A brief discussion was held. A number of members had yet to finalise their timetables and labs. The matter will be re-assessed and raised again in March.
- **Acting EVP**

CHAIR
E 31/09 THAT Alex Nelder be appointed the Acting Education Vice President from 11-17 February 2009.
Carried

- **Student Forum** – Oliver spoke. Gilaad and himself have been combing businesses to work out promotional deals for the Forum in 2009, such as DJs and party goods. The suggestion was made for an old juggling man to feature.
- **ETTSA Activities** – Angela outlined social activities on campus. With more mature students and families, the needs of the Epsom Campus are different to the City Campus. The social calendar reflects this. There was interest raised in more AUSA Club activity, and also extending Thursdays in Black.
- **Membership Drive** – The EAOs spoke about membership coverage at halls of residence. Both Amanda and Hana can cover the Halls of Residence (Huia, Grafton, O'Rorke etc). Information to be provided to the GM by the team. The AVP raised the issue of direct mail in Halls and suggested that instead of this intrusive approach posters be designed and used instead.

Date of Next Meeting: 6pm on Monday, 23 February 2009 in the Executive Chambers

Meeting Closed at: 7.15pm

Signed as a true and correct record

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Darcy Peacock, President, CHAIR