



EXECUTIVE MEETING MINUTES

6pm – Monday 10 April 2017 in Old Student Job Search Offices –

34 Princes Street, Auckland

Content
Administrative Duties
Present President (Chair), EVP (arrived 6.11pm), WVP, CAO, CSO, Grafton Rep, ISO, MO, PEO, PISO, QRO (arrived 8.00pm), SEO, WRO (2) 6.11pm – The EVP arrived 7.00pm – The PISO and WRO (Dumo) left the meeting 7.15pm - The MO left the meeting 7.35pm – The ISO left the meeting 7.40pm – The ISO returned 8.00pm – The QRO arrived.
Apologies QRO, EAO, Treasurer
Absent MSO, Tamaki Rep
In Attendance
Leave <i>E102/17</i> CHAIR THAT the QRO be granted leave from this meeting as she has a Chemistry test on at the same time. <u>Carried U</u> <i>E103/17</i> CHAIR THAT the EAO be granted leave from this meeting as he is taking care of his extended family the whole week who are visiting from overseas to attend his older brother's wedding. <u>Carried U</u> <i>E104/17</i> CHAIR THAT the Treasurer be granted leave from this meeting as he is studying for a test tomorrow night. <u>Carried U</u>

Declarations of Interest

Health and Safety

- Leak in C-Space
- Shadows bathroom taps

Correspondence

E 105/17

CHAIR

THAT the correspondence 26/17 to 31/17 be received AND THAT any correspondence from AUSA within these numbers be endorsed.

Carried U

Major Items and Decision Making

Autumn General Meeting Minutes

E 106/17

CHAIR

THAT the minutes of the Autumn General Meeting held on 29 March 2017 be received and the recommendations therein adopted.

Carried U

Policy Committee

E 107/17

CHAIR

THAT the Minutes of the AUSA Policy Committee meeting held on 7 April 2017 be received and adopted.

Carried *Abstention: SEO*

Tabled - Clarification of excess policy and Exec liability

CHAIR

THAT the new AUSA Company Vehicle Policy be received and adopted AND THAT the old policy E 161/14 be rescinded.

Tabled – Financial penalty review

CHAIR

THAT the AUSA Social Media Policy be received and adopted.

E 108/17

CHAIR

THAT the Disclosure of Interest Policy be received and adopted.

Carried U

Tabled – Add satellite campuses

CHAIR

THAT the new Executive Sub-Committee Policy be received and adopted AND THAT the old policy E 666/14 be rescinded.

NZUSA Resignation Consideration

Pride Week

E 109/17

FRANCIS/JONES

THAT the Executive allocate \$1,800 from the Executive Projects line for Pride Week 2017.

Carried U *Note: Raised from \$1732 to \$1800 for Candy Floss = \$145*

By-Election for Administrative Vice-President

E 110/17

CHAIR

THAT a by-election be called to elect a new Administrative Vice President, with nominations open from the 11th of April to 1st of May, and polling to take place on the 4th and 5th of May.

Carried U

Campus Media Proposal

Welfare Operations Policy

E 111/17

BUTTERFIELD/PALAIRET

THAT the updated AUSA Welfare Operations Policy be received and adopted AND THAT E 679/14 be rescinded.

Carried *Abstention: QRO*

Sustainability Committee Terms of Reference - *Tabled*

- the terms of reference for the creation of an AUSA Sustainability Committee

Employers and Manufacturers Association Membership - *Tabled*

- The Executive to discuss AUSA membership of the EMA.

New Trust and Committee Appointments

Appointment of AUSA representatives to Bar Trust and Summer Shakespeare Trust

E 112/17

CHAIR

THAT Conor O'Hanlon be appointed to the Bar Trust for a period no longer than 31 January 2018.

Carried U

E 113/17

CHAIR

THAT Caitlin Watters be appointed to Summer Shakespeare Trust for a term not exceeding 31 March 2018.

Carried U

E 114/17

CHAIR

THAT Anna Cusack be appointed to the Summer Shakespeare Trust for a term not exceeding 31 March 2018.

Carried U

Appointment of co chairs of Policy Committee and Events Committee

Ellie Heart Proposal - *Tabled*

Club Affiliation – *Tabled*

WU/HENG

THAT AUSA affiliates the following clubs:

- UoA Data Science Club
- Study Abroad Students' Society
- Bruneian Students' Association
- University of Auckland Baha'i Club
- Beats R Us
- University of Auckland Magic Society
- Tedx UoA

Discussion of Strategic Plan

Regular Items

President's Report

E 115/17

CHAIR

THAT the President's Report be received and noted.

Carried U

Officer Reports

E 116/17

PALAIRET/O'HANLONG

THAT the EVP's Report be received and noted.

Carried U

E 117/17

BUTTERFIELD/JONES

THAT the WVP's Report be received and noted.

Carried U

Portfolio Reports

Annual Plans

E 118/17

WATTERS/CUSACK

THAT the CAO's Annual Plan be received and noted.

Carried U

Financial Update

- Basic update on the financial position

Minutes of Previous Meeting and Action Points

E 119/17

CHAIR

THAT the Minutes of the Executive meeting held on 3 April 2017 be received and adopted as a true and correct record pending corrections.

Carried U

Action Points Arising from 13 March 2017

- QRO needs new key – *Still to do*

Action Points Arising from 20 March 2017

- Need to input sheets – *Still to do*
- Membership count – *Still to do*
- Meeting about salaries before next Exec meeting - *Done*
- Send new events calendar to Exec, including AGMs and new dates for Ecofest – *Still to do*
- Craccum to provide a budget ahead of next meeting about \$5,000 resource pool plans (noting preference for \$1,000 expenditure) - *Done*
- Note budget changes - *Done*
- Note that reasons for preliminary budget decision needs to be clearly recorded and passed to next Exec - *Done*
- NTM and Will to have conversation about Kaupapa funding – *Still to do*
- Exec 2016 to be informed of Murray - *Done*

Action Points Arising from 3 April 2017

- Will to check on leave policy for AGM with Darien – *Still to do*
- Policy Committee for Environmental Committee, and new Policy Committee procedures - *Done*
- Reformat Annual plans to make “on brand” – *Still to do*
- Get CAO’s Annual Plan on next week’s agenda - *Done*
- President to include Fincom minutes in next meeting – *Still to do*
- Need Tamaki Annual Plan – *Still to do*

Other Items**Welfare Committee***E 120/17*

CHAIR

THAT the minutes of the Welfare Committee meeting held on 5 April 2017 be received and noted.

*Carried U**E 121/17*

BUTTERFIELD/PALAIRET

THAT the minutes of the Welfare Committee meeting held on 7 April 2017 be received and noted.

*Carried U***AUSA Clubs & Events Committee***E 122/17*

BUTTERFIELD/FRANCIS

THAT the minutes of the AUSA Clubs & Events Committee meeting held on 6 April 2017 be received and noted pending minor corrections.

*Carried U***Closure***Additional comments or further updates from Executive***Future Leave Requests***E 123/17*

CHAIR

THAT the EVP be granted paid leave from 18-21 April 2017.

Carried U

E 124/17

CHAIR

THAT the WVP be granted paid leave from 18-19 April 2017.

Carried U

Meeting Closed at: 8.50pm

Date of Next Meeting:

Signed as a true and correct record

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Will Matthews, President, CHAIR