



## EXECUTIVE MEETING MINUTES

6pm – Monday 14 November 2016 in Old Student Job Search Offices –

34 Princes Street, Auckland

<b>Content</b>
<b>Administrative Duties</b>
<b>Present:</b> President (Chair), AVP, Treasurer, MSO (Rikirangi-Thomas), CAO, Grafton Rep, ISO, PEO, QRO, SF Chair, Tamaki Rep, WRO (2)
<b>Apologies:</b> MO, EVP, CSO (leave request for rest of year)
<b>Absent:</b> WVP, PISO
<b>In Attendance:</b> Murray Upton (AUSA CEO), Melissa Castelino & Noelle Dumo (2017 WROs)
<b>Leave:</b>  <i>E 503/16</i> CHAIR THAT the MO be granted leave from this meeting as she is attending her mother's birthday. <u>Carried U</u>  <i>E 504/16</i> CHAIR THAT the WRO (Gorasia) be granted leave for the rest of the year (Excluding tonight) as she will be in India. <u>Carried U</u>  <i>E 505/16</i> CHAIR THAT the EVP be granted leave for the rest of this year as she has work training. <u>Carried U</u>
<b>Declarations of Interest</b>
<b>Health and Safety</b>

## Correspondence

*Tabled*

CHAIR

THAT the correspondence 91/16 to 92/16 be received AND THAT any correspondence from AUSA within these numbers be endorsed.

## Major Items and Decision Making

### DRAFT Strategic Planning Outcomes

*E 506/16*

CHAIR

THAT the Draft Vision, Mission and Priorities be accepted and the President and CEO be tasked with developing the plan to completion for approval by the EXEC before COB 2016.

Carried U

## Regular Items

### President's Report

*Tabled*

CHAIR

THAT the President's Report be received and noted.

### Officer Reports

*Tabled*

GLEDHILL/

THAT the AVP's Report be received and noted.

*Tabled*

JONES/

THAT the WVP's Report be received and noted.

*Tabled*

CUTFIELD/

THAT the Treasurer's Report be received and noted.

### General Manager's Report

*Tabled*

CHAIR

THAT the General Manager's Report be received and noted.

### Portfolio Reports

### Financial Update

- Basic update on the financial position

### Minutes of Previous Meeting and Action Points

*Tabled*

CHAIR

THAT the Minutes of the Executive meeting held on 31 October 2016 be received and adopted as a true and correct record.

### Action Points Arising from

- AVP to investigate motion for reviewed campaign rules at the start of this year

### Executive Reports

*E 507/16*

MAHARAJ/O'HANLON

THAT the CAO Annual Report be received and noted.

Carried U

*Tabled*

JUNG/

THAT the SFC Annual Report be received and noted.

*E 508/16*

WANG/GORASIA

THAT the ISO Annual Report be received and noted.

Carried U

*E 509/16*

GORASIA/MAHARAJ

THAT the WRO (Gorasia) Annual Report be received and noted.

Carried U

*E 510/16*

O'HANLON/ROMSDAL

THAT the Grafton Rep Annual Report be received and noted.

Carried U

*E 511/16*

ROMSDAL/WANG

THAT the QRO Annual Report be received and noted.

Carried U

### Other Items

#### NZUSA Conference and Presidency

*-The Executive to discuss the candidate for the NZUSA Presidency*

#### EVP

*E 512/16*

CHAIR

THAT the Executive congratulate the EVP on her incredible work on the archives and the John Weeks Trust.

Carried U with acclamation

8.03pm – The Grafton Rep left the meeting.

8.04pm – The Tamaki Rep left the meeting.

## Closure

**Meeting Closed at:** 8.06pm

**Next Meeting:** 6pm on Monday, 28 November 2016

**Signed as a true and correct record**

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**Will Matthews, President, CHAIR**