



## EXECUTIVE MEETING MINUTES

6.05pm – Monday 22 May 2017 in Old Student Job Search Offices –

34 Princes Street, Auckland

<b>Content</b>
<b>Administrative Duties</b>
<b>Present</b> President (Chair), AVP, WVP, Treasurer, CSO, EAO (arrived 7.16pm), Grafton Rep, ISO, MO, PEO, QRO, SEO, WRO (2)
<b>Apologies</b> EAO (lateness due to attend a Fossil Free UoA meeting), EVP, CAO, CSO & PEO (lateness)
<b>Absent</b> MSO, PISO, Tamaki Rep
<b>In Attendance</b>
<b>Leave</b>  <i>E 165/17</i> CHAIR THAT the EVP be granted leave from this meeting as she is attending an offers function for a law firm she will be working for over summer. <u>Carried U</u>  <i>E 166/17</i> CHAIR THAT the CAO be granted leave from this meeting as she has a website launch. <u>Carried U</u>  <i>E 167/17</i> CHAIR THAT the President be granted leave for Friday, 26 May and Monday, 29 May as he is visiting a friend for their birthday. <u>Carried U</u>
<b>Declarations of Interest</b>
<b>Health and Safety</b>

## Correspondence

*E 168/17*

CHAIR

THAT the correspondence 50/17 to 51/17 be received AND THAT any correspondence from AUSA within these numbers be endorsed.

Carried U

## Major Items and Decision Making

### Employers and Manufacturers Association Membership

- The Executive to discuss AUSA membership of the EMA.

*E 169/17*

CHAIR

THAT AUSA become a member of the Employers and Manufacturers Association.

Carried U

### Policy Committee

*Withdrawn* - President to decide life priorities

P.JONES/

THAT the Student Engagement Officer and Grafton Representative be appointed Co-Chairs of the AUSA Policy Committee.

### Politics Week

*E 170/17*

CUSACK/CASTELINO

THAT the Politics Week budget be received and approved AND THAT \$\$1776.47 with a 20% contingency be allocated from the Exec Projects budget line.

Carried U

## Regular Items

### President's Report

*E 171/17*

CHAIR

THAT the President's Report be received and noted.

Carried U

### Officer Reports

*E 172/17*

JONES/BRADLEY

THAT the AVP's Report be received and noted.

Carried U

*Tabled*

PALAIRET/

THAT the EVP's Report be received and noted.

E 173/17

BUTTERFIELD/O'HANLON

THAT the WVP's Report be received and noted.

Carried U

E 174/17

BRADLEY/MISSELBROOK

THAT the Treasurer's Report be received and noted.

Carried U

## Portfolio Reports

### Financial Update

- Basic update on the financial position

### Minutes of Previous Meeting and Action Points

E 175/17

CHAIR

THAT the Minutes of the Executive meeting held on 15 May 2017 be received and adopted as a true and correct record pending minor corrections.

Carried

*Abstention: SEO*

#### Action Points Arising from 8 May 2017 - *Hasn't replied to President yet*

- Ellie Hart:
  - Check if Ellie Hart company is registered.
  - Make list of info
  - How will this be packaged
  - Expiration date
  - Process (shipments, process, timeline)

7.16pm – The EAO joined the meeting

## Other Items

### Welfare Committee

E 176/17

BUTTERFIELD/BRADLEY

THAT the minutes of the Welfare Committee meeting held on 19 May 2017 be received and noted.

Carried U

E 177/17

BUTTERFIELD/BRADLEY

THAT the minutes of the Welfare Committee email meeting held on 19 May 2017 be received and noted.

Carried U

E 178/17

BUTTERFIELD/BRADLEY

THAT the minutes of the Welfare Committee meeting held on 22 May 2017 be received and noted Pending minor corrections.

Carried U

7.24pm – The WVP left the meeting.  
7.26pm – The WVP returned.

## **Closure**

*Additional comments or further updates from Executive*

**Meeting Closed at:** 7.28pm

**Date of Next Meeting:** 6pm on Monday, 29 May 2017

**Signed as a true and correct record**

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**Will Matthews, President, CHAIR**