



## EXECUTIVE MEETING MINUTES

6.04pm – Monday 23 January 2017 in Old Student Job Search Offices –

34 Princes Street, Auckland

<b>Content</b>
<b>Administrative Duties</b>
<b>Present:</b> President (Chair), AVP, WVP, Treasurer, CAO, CSO, Grafton Rep, PEO, Tamaki Rep, WRO (Dumo)
<b>Apologies</b> ISO, QRO, SF Chair, WRO (Castelino), EVP, EAO, MO
<b>Absent</b> MSO, PISO
<b>In Attendance</b>
<b>Leave</b>
<i>E 1/17</i> CHAIR THAT the ISO be granted leave until 19 February as she is currently in Singapore. <u>Carried U</u>
<i>E 2/17</i> CHAIR THAT the QRO be granted leave from this meeting as she is not currently in Auckland. <u>Carried U</u>
<i>E 3/17</i> CHAIR THAT the SF Chair be granted leave from this meeting as she is attending a Defensive Driving course. <u>Carried U</u>
<i>E 4/17</i> CHAIR THAT the WRO (Castelino) be granted leave from this meeting as she is working. <u>Carried U</u>
<i>E 5/17</i> CHAIR THAT the EVP be granted leave from this meeting as she is in Wellington. <u>Carried U</u>

E 6/17

CHAIR

THAT the EAO be granted leave from this meeting as he is in Thailand.

Carried U

E 7/17

CHAIR

THAT the MO be granted leave from this meeting as she is working.

Carried U

#### **Declarations of Interest**

#### **Health and Safety**

#### **Correspondence**

E 8/17

CHAIR

THAT the correspondence 1/17 to 5/17 be received AND THAT any correspondence from AUSA within these numbers be endorsed.

Carried U

### **Major Items and Decision Making**

#### **Policy**

E 9/17

HARTLEY/O'HANLON

THAT the Policy Lifecycle Policy (adopted by resolution E466/14) and the motion adopting it be repealed.

Carried U

E 10/17

HARTLEY/BUTTERFIELD

THAT the ICT Acceptable Use Policy be adopted.

Carried U

#### **Staff Update (In Strict)**

E 11/17

CHAIR

THAT the Executive meeting move into Committee of the Whole AND THAT all strangers be excluded.

Carried U

6.15pm – The meeting moved into Strict.

6.31pm – The meeting moved out of Strict.

6.46pm – The meeting adjourned.

6.50pm – The meeting reconvened.

#### **Board and Trust Appointments**

*The Kennedy's Limited*

E 14/17

CHAIR

THAT the Executive recommends Sarah Butterfield be appointed to The Kennedy's Limited Board for a term not exceeding 31 January 2018.

Carried U

*E 15/17*

CHAIR

THAT the Executive recommends Daniel Bradley be appointed to The Kennedy's Limited Board for a term not exceeding 31 January 2018.

Carried U

*AUSA Bar Trust*

*E 16/17*

CHAIR

THAT the Executive recommends Sebastian Hartley be appointed to the AUSA Bar Trust for a term not exceeding 31 January 2018.

Carried U

*E 17/17*

CHAIR

THAT the Executive recommends Jessica Palaret be appointed to the AUSA Bar Trust for a term not exceeding 31 January 2018.

Carried U

*AUSA Property Trust*

*E 18/17*

CHAIR

THAT the Executive recommends Will Matthews be appointed to the AUSA Property Trust for a term not exceeding 31 January 2018.

Carried U

*E 19/17*

CHAIR

THAT the Executive recommends Daniel Bradley be appointed to the AUSA Property Trust for a term not exceeding 31 January 2018.

Carried U

7.17pm – The CSO left the meeting.

## Regular Items

### President's Report

*Tabled*

CHAIR

THAT the President's Report be received and noted.

### Minutes of Previous Meeting and Action Points

*E 20/17*

CHAIR

THAT the Minutes of the Executive meeting held on 28 November 2016 be received and adopted as a true and correct record.

Carried For: Grafton Rep, WVP, Treasurer Abstention: AVP, Tamaki Rep, PEO, WRO, CAO

### Action Points Arising

- Will to get NZUSA programme.

## Other Items

### Discussion Items:

ISO to circulate a Google survey form to collect feedback on how Orientation can be improved for international students.

ISO to set up a Facebook page, titled "AUSA's International Students' Officer".

Introducing the Exec to the concept and work of the Policy Committee and an invitation to attend meetings, which will start to be held in February.

Elam Store

7.24pm – The CSO returned.

## Closure

**Meeting Closed at:** 7.26pm

**Next Meeting:** 6pm on Monday, 13 February 2017 in the Old SJS Offices

**Signed as a true and correct record**

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**Will Matthews, President, CHAIR**