



EXECUTIVE MEETING MINUTES

6pm – Monday 29th August 2016 in Old Student Job Search Offices –

34 Princes Street, Auckland

Content
Administrative Duties
Present AVP (Chair), WVP, EVP, Treasurer, Grafton, SFC, ISO, QRO, CAO
Apologies President, CSO, WRO (Gorasia), Tamaki, MO, MSO (Amo), GM.
Absent
In Attendance
Leave
<i>E410/16</i> CHAIR THAT the President be granted leave from this meeting as he will be attending the launch of the bFM Bombathon. <u>Carried U</u>
<i>E411/16</i> CHAIR THAT the PEO be granted leave from this meeting as she needs to collect her new car tonight. <u>Carried U</u>
<i>E412/16</i> CHAIR THAT the MSO (Rikirangi-Thomas) be granted leave from this meeting as she will be travelling to Rotorua tonight. <u>Carried U</u>
<i>E413/16</i> CHAIR THAT the MO be granted leave from this meeting as she is injured. <u>Carried U</u>
<i>E414/16</i> CHAIR THAT the CSO be granted leave for this meeting as she will be at a work function. <u>Carried U</u>

E415/16

CHAIR

THAT the Tamaki Rep be granted leave for this meeting as she is visiting family.

Carried U

E416/16

CHAIR

THAT the WRO (Gorasia) be granted leave for this meeting as she is feeling unwell.

Carried U

Declarations of Interest

Health and Safety

Dean: Doors were left unlocked in the evenings. Alarms can be set by Ulu, but the heaters need to be turned off and doors locked.

Correspondence

Tabled until next meeting

CHAIR

THAT the correspondence 10/16 to 11/16 be received AND THAT any correspondence from AUSA within these numbers be endorsed.

Major items and Decision Making

FINCOM Minutes

Tabled until next meeting due to incomplete minutes

CHAIR

THAT the Minutes of the FINCOM meeting held on 22nd of JULY 2016 be received and adopted as a true and correct record.

Regular Items

President's Report

Tabled until next meeting

CHAIR

THAT the President's Report be received and noted.

Officer Reports

E417/16

BURNETT/CUTFIELD

THAT the EVP's Report be received and noted.

Carried U

E418/16

CUTFIELD/JUNG

THAT the Treasurer's Report be received and noted.

Carried U

<p>General Manager’s Report</p> <p><i>Tabled until next meeting</i></p> <p>CHAIR THAT the General Manager’s Report be received and noted.</p>
<p>Portfolio Reports – Grafton, SFC, QRO, CAO, ISO.</p>
<p>Financial Update</p> <ul style="list-style-type: none"> - Basic update on the financial position - Presented by Dean. Income source charts, notes on income trends, expenses charts, and notes on expenditure trends.
<p>Minutes of Previous Meeting and Action Points</p> <p><i>E419/16</i></p> <p>CHAIR THAT the Minutes of the Executive meeting held on 22nd of August 2016 be received and adopted as a true and correct record. Corrections are needed to be made: Surnames next to WROs. Names vs Titles on motions. E402/16 needs to be permission of Isobel. WRO removed from the leave list.</p> <p><u>Carried U</u></p> <p>Action Points Arising from the 29th of August meeting</p> <ul style="list-style-type: none"> • Rachel to get information from Lara about queer training for staff for ELC and Ecol updates. • Anoushka to get more information from art exhibition company to circulate to JW trust. • Dean to update on the change between 2014 to 2015 in advocacy expenses line.
<p>General Business</p> <ul style="list-style-type: none"> • WVP to update on welfare committee - Separate Facebook group will be created with Denise and senior advocate to organise meetings. Cautious use – Don’t post something to the wrong group.
<p>Closure</p>
<p>Meeting Closed at: 6:39pm</p> <p>Next Meeting: Monday the 12th of September</p> <p>Signed as a true and correct record</p> <p>..... Will Matthews, President, CHAIR</p>