



## EXECUTIVE MEETING MINUTES

5.30pm – Monday 8 August 2016 in Meeting Room 1 –

4 Alfred Street, Auckland

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| <b>Content</b>  |
| <b>Administrative Duties</b>  |
| <b><u>Present</u></b><br>President (Chair), AVP, EVP (arrived 5.33pm), WVP, Treasurer, MSO (arrived 5.48pm), CAO, CSO (arrived 5.59pm), Grafton Rep, ISO, PEO (arrived 6.03pm), QRO, SF Chair (arrived 6.03pm), Tamaki Rep (arrived 5.35pm), WRO (2). |
| <b><u>Apologies</u></b><br>MO   |
| <b><u>Absent</u></b><br>PISO  |
| <b><u>In Attendance</u></b><br>Sebastian Hartley  |
| <b><u>Leave</u></b><br><br><i>E 367/16</i><br>CHAIR<br>THAT the MO be granted leave from this meeting as she is unwell.<br><i>Carried U</i>   |
| <b><u>Declarations of Interest</u></b><br>President, AVP and Treasurer signed the Deed of Transfer from AUSA to Bar Trust.  |
| <b><u>Health and Safety</u></b><br><br>5.33pm – The EVP arrived.  |
| <b><u>Correspondence</u></b><br><br><i>E 368/16</i><br>CHAIR<br>THAT the correspondence 64/16 to 66/16 be received AND THAT any correspondence from AUSA within these numbers be endorsed.<br><i>Carried U</i>  |

## Major Items and Decision Making

5.35pm – The Tamaki Rep arrived

### Bar Trust

- To confirm the appointments to the Bar Trust

*E 369/16*

CUTFIELD/QIU

THAT the Common Seal be affixed to the Bar Trust Deed of Trustees.

Carried U

- To confirm the Deed of Transfer in regards to Toasted assets being moved to the Bar Trust.

*E 370/16*

CUTFIELD/QIU

THAT the Common Seal be affixed to the Deed of Transfer from AUSA to the Bar Trust.

Carried U

## Regular Items

### President's Report

*E 371/16*

CHAIR

THAT the President's Report be received and noted.

Carried U

### Officer Reports

*E 372/16*

GLEDHILL/CROFT

THAT the AVP's Report be received and noted.

Carried U

5.48pm – The MSO arrived

*E 373/16*

JONES/MAHARAJ

THAT the WVP's Report be received and noted.

Carried U

### General Manager's Report

*Tabled as General Manager is on leave.*

CHAIR

THAT the General Manager's Report be received and noted.

5.59pm – The CSO arrived

Portfolio Reports – Reports heard from QRO, WROs, MSO, ISO, Grafton Rep, CAO & Tamaki Rep

### **Financial Update**

- Basic update on the financial position – *Tabled until after Finance Committee meeting.*

### **Minutes of Previous Meeting and Action Points**

*E 374/16*

CHAIR

THAT the Minutes of the Executive meeting held on 1 August 2016 be received and adopted as a true and correct record.

#### **Action Points Arising from 7 June**

- President to talk to Julia about Clubs being told not to go through Student Forum – *Still to be done*

### **Other Items**

6.03pm – The SF Chair arrived

6.03pm – The PEO arrived

6.04pm – The PEO left the meeting

6.04pm – The PEO returned

6.06pm – The AVP left the meeting

6.06pm – The CAO left the meeting

#### **Governance Training**

- Discussion on the progress report on Governance Training – *Resolved to have a full discussion at the next Executive by consensus.*

#### **Leave Request**

- Leave request as away from Auckland

*E 375/16*

CHAIR

THAT the AVP be granted leave from the Executive meeting to be held on 15 August 2016 as she will be away visiting family.

Carried U

#### **Clubs & Events Committee**

- Noting of minutes

*E 376/16*

GORASIA/JUNG

THAT the Minutes of the Clubs & Events Committee meeting held on 29 July 2016 be received and noted pending minor corrections.

Carried U

#### **Kate Magazine Submissions**

- Discussion on submissions – WROs solicited assistance from Executive member in finding content for the magazine. Various Executives offered to provide content or ask others to provide content.

**Student Forum Reform Sub-Committee**

- The Student Forum serves an important role in bridging the executive and the rest of the membership. However, I think the current Student Forum model isn't the most effective in achieving this objective, and a sub-committee would be useful to explore alternative ways of doing this.

*E 377/16*

JUNG/BUTTERFIELD

THAT a Student Forum Reform Sub-Committee be formed to open discussions about reforming Student Forum and the role of the Student Forum Chair.

Carried U

**Closure**

**Meeting Closed at:** 6.28pm

**Next meeting:** 6pm on Monday, 15 August 2016 in the Old Student Job Search

**Signed as a true and correct record**

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**Will Matthews, President, CHAIR**