

**MINUTES OF THE AUSA SPECIAL GENERAL MEETING HELD ON
WEDNESDAY 21 OCTOBER 2015 AT 1PM IN THE STUDENT UNION QUAD**

1. PRESENT:

PRESIDENT (CHAIR), AVP, EVP, WVP, TREASURER, CAO, EAO, IAO, GRAFTON, PISO, QRO, SFC, SO, WRO (JONES), PLUS 200 + AUSA MEMBERS.

2. APOLOGIES:

CSO, MO, WRO (VON DINCKLAGE)

3. ABSENT:

TAMAKI, MSO (2).

4. MEETING OPENED: 1.15pm

5. MINUTES OF THE PREVIOUS MEETING:

CHAIR

G 7/15 THAT the Minutes of the Special General Meeting held on 20 July 2015 be received and adopted as a true and accurate record.

Carried U

6. HONORARY SOLICITOR APPOINTMENT:

CHAIR

G 8/15 THAT Chen Palmer be appointed as the AUSA Honorary Solicitor.

Carried U

7. AUDITORS APPOINTMENT:

CHAIR

G 9/15 THAT Walker Wayland be appointed as the AUSA Auditors.

Carried U

8. ANNUAL REPORT:

CHAIR

G 13/15 THAT the 2014 Annual Report be received and adopted.

Carried U

9. ADOPTION OF ANNUAL ACCOUNTS:

CHAIR

G 10/15 THAT the AUSA audited accounts as at 31 December 2014 be received and adopted.

Carried U

**10. DECLARATION OF ELECTION OF THE 2016 OFFICERS, PORTFOLIO
HOLDERS & CRACCUM EDITOR**

CHAIR

G 11/15 THAT the results for the 2016 Officers, Portfolio holders and Craccum Editor be adopted.

President
Administrative Vice-President
Education Vice-President
Welfare Vice-President
Treasurer
Clubs & Societies Rep
Cultural and Arts Officer

Will Matthews
Isobel Gledhill
Rachel Burnett
Penelope Jones
Dean Cutfield
Jessica Palairret
Jordan Margetts

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| Environmental Affairs Officer | Brodie Hoare |
| Grafton Representative | Conor O'Hanlon |
| International Students Officer | Ran Hamida |
| Media Officer | Zavara Farquhar |
| Political Engagement Officer | Sarah Butterfield |
| Queer Rights Officer | Kate Worboys |
| Student Forum Chair | Min Kyu Jung |
| Tamaki Representative | Cervantee Wild |
| Womens' Rights Officer | Aditi Gorasia & Diana Qui |
| Craccum Editor | Caitlin Abley & Mark Fullerton |

Carried U

11. CONSTITUTIONAL CHANGES

CHAIR

G 12/15 THAT Rule 18 ii (b) be removed and the remaining clauses be re-numbered accordingly.

Carried U

CHAIR

G 13/15 THAT Rules 20 and 21 be amended to read:

“SPECIAL GENERAL MEETINGS

20. (i) A Special General Meeting may be called at any time during a Semester by a motion of the Executive or Student Forum.

(ii) The Executive shall then duly convene a Special General Meeting to be held on a date when lectures are scheduled for all faculties provided that it be no fewer than seven (7) days and not later than twenty-one (21) days after the Special General Meeting is called.

21. (i) Twenty (20) members of the Association (hereinafter called "the petitioners") may also call a Special General Meeting by giving the Secretary signed notice requiring the Secretary or the Executive to call such a meeting and setting forth the words or effect of all motions proposed to be moved thereat.

(ii) On receipt of such notice the Secretary shall within the first two days when lectures are scheduled for all faculties make and post on the notice-board a copy thereof, and shall also forthwith summon a meeting of the Executive to be held to discuss such notice.

(iii) Within the first two days when lectures are scheduled for all faculties after the receipt of such notice by the Secretary the Executive shall duly convene a Special General Meeting to be held on a date when lectures are scheduled for all faculties and not later than twenty-one (21) days after receipt of petitioners notice.

(iv) If the Executive does not so convene a Special General Meeting, the petitioners may themselves convene such a meeting to be held not later than twenty-eight (28) days after the receipt of the notice by the Secretary and at a time when lectures are scheduled for all faculties by a notice signed by two or more of the petitioners instead of by the Secretary, but in all other aspects complying with these rules.

(v) If by virtue of the provisions of these rules a Special General Meeting cannot be held within twenty-eight (28) days after the receipt of the petitioners' notice at a time when lectures are scheduled for all faculties, then the Special General Meeting may be held after twenty-eight days have elapsed at a time within ten (10) days of the earliest date when lectures are scheduled for all faculties. “

Carried U

CHAIR

G 14/15 THAT Rules 59, 60 and 61 be deleted, and the subsequent Rules be re-numbered accordingly.

Carried U

CHAIR
G 15/15 THAT the current Second Schedule be removed and replaced with the following:

“SECOND SCHEDULE – ELECTIONS

ELECTION RULES

Part I General

(This part shall apply to all Executive Elections and to Elections for the position of Editor of Craccum.)

1. All members shall be eligible for nomination election and re-election for any position provided -
 - (i) That their subscriptions have been paid before nomination;
 - (ii) That in the case of the Treasurer, they shall have passed at least two accounting papers of the University of Auckland or the academic equivalent of this;
 - (iii) That they fulfil the requirements of rule 27; and
 - (iv) That at the time of nomination, they shall be a student at The University of Auckland.
2.
 - (i) All nominations must be made in writing and signed by at least three (3) members other than the nominee.
 - (ii) The Secretary shall accept such nominations only as appear to him/her to be of persons eligible under these Rules and to comply with these Rules in all respects, but shall treat such nominations in confidence before closure of nominations.
 - (iii) The withdrawal of a nomination as from twenty-four hours before nominations close until the time of notification of the election results is an offence punishable by the Disciplinary Committee pursuant to Rule 36.
 - (iv) Forthwith after the closing of such nominations, the Secretary shall prepare duplicate lists containing under the headings of the various positions to be filled, lists in alphabetical order of the persons duly nominated for each position, followed in each case by the name of his/her nominators and shall thereupon post one such list upon the notice-board and shall retain another in the office and shall allow all members to inspect such list upon request, and shall arrange for a copy of such a list to be posted on the Association website and social media channels, provided that the posting or retention of such notice shall not be essential to the validity of the election.
 - (v) The Secretary of the Association is empowered to declare any nominations invalid should the candidate stand on any name other than that under which he/she was enrolled. However, the Returning Officer may at his/her absolute discretion grant an exception on application to permit a candidate to use an alternative name for the purposes of voting papers.
3.
 - (i) Where one or members has been duly nominated for any position an election shall be held as provided by these Rules.
 - (ii) Where one person stands for a position there shall be a category 'no confidence', where more than one candidate stands there shall be a category 'no confidence in any of these'. Should this category receive more votes for any position than the number of votes for the candidate receiving the greatest number of votes, no one shall be declared elected.
 - (iii) In all elections there shall also be a category "no vote".
 - (iv) Where no nominations are received for a position, then the nomination period for the relevant position(s) shall be extended for an additional two (2) days on which lectures are scheduled.
 - (v) Where a position is left unfilled either because of sub-clause 4(ii) or because no valid nomination has been received within the extended nomination period specified in sub-clause 4(iv) , then that vacancy shall be filled by means of a by-election in accordance with the provisions of Rule 46 of the Constitution. If practicable this shall be done before the taking of office of the new Executive.
4. The Secretary or some other member appointed by the Executive shall act as Returning Officer as provided for in Rule 42(iv)(c).
5.
 - (i) Each year as soon as possible and before the dates fixed for the closing of the nominations the Secretary shall prepare a roll of all the members, who in each case are not in arrears with their subscriptions.
 - (ii) Sufficient true copies of the roll shall be updated and handed to the Returning Officer by the Secretary at least twenty-four (24) hours before the time fixed for the commencement of polling.

- (iii) Members whose names are duly entered upon the roll shall on presentation of their identity card be entitled to vote.
- (iv) Persons shall be permitted to enrol as members during the polling period, and subsequently vote in that election, if they fulfil the requirements of rule 11(i). One (1) polling booth shall be designated for persons on the roll to enrol and vote.
6. (i) The Secretary or Returning Officer shall post on the notice-board a notice appointing the days on which the ballot is to be held specifying the hours during which voting may take place and such days and such hours shall accordingly be days and hours for polling.
- (ii) The Executive shall be responsible for communicating such notice of hours of voting as widely as practicable through the Association's normal channels of communication, such as newsletters, the Association website and social media pages.
- (iii) Voting shall be held at such place or places as may be decided upon by the Returning Officer or Secretary.
- (iv) In all not less than twelve (12) hours (not necessarily consecutive) shall be allowed for voting, this shall include at least one hour after 5pm on at least one day.
- (v) Every member duly enrolled as herein provided shall be entitled to exercise one vote only and in person only, provided that only female members shall be entitled to vote for the position of Women's Rights Officer.
7. (i) The Returning Officer shall be entrusted with the whole conduct of the election.
- (ii) The Returning Officer shall be provided by the Secretary immediately upon the closing of nominations with a list of the names of the members duly nominated for each office.
- (iii) The Returning Officer shall have power to and shall -
- (a) Appoint such deputies poll clerks scrutineers and other assistants and with such powers and duties as he/she shall see fit;
- (b) Provide ballot papers and ballot boxes in such number and such form as he/she shall deem requisite and suitable;
- (c) Exclude from voting all persons whose names do not appear to him/her to be duly enrolled provided that the Returning Officer shall permit any person to vote who appears to him/her to be entitled to be so enrolled;
- (d) Provide for the due secrecy and peaceful nature of the ballot in such manner as he/she shall deem fit;
- (e) Direct and regulate the manner of voting and of recording votes;
- (f) Arrange for and superintend the counting of votes and disallow votes not recorded in the specified manner or not sufficiently clear in his/her opinion;
- (g) Retain and safely keep all votes and at the end of fourteen (14) days after the conclusion of polling such votes shall be burnt unless a recount is demanded as provided by Rule 9 of this Schedule;
- (h) Generally to do all things necessary expedient or advisable in his/her opinion for the proper conduct of the election.
- (iv) The Returning Officer shall comply with any regulations not inconsistent with these Rules duly made by the Executive amplifying or specifying more particularly his/her powers and duties hereunder.
- (v) All acts and things done by the Returning Officer for any such purpose shall be deemed to be done by him/her under the direction and authority of the Executive.
8. (ii) After the conclusion of the poll the Returning Officer shall have the votes counted and recounted forthwith behind locked doors and in the presence of counters and scrutineers only and shall within twenty-four (24) hours after the conclusion of the time for polling give to the President or Secretary notice stating the person elected to each position and also containing in case of each office a statement as to the number of valid votes cast for each candidate.
- (i) In the election for each position the person who receives the most votes shall be and shall be declared by the Returning Officer to be elected and in the case of an equality of votes the Returning Officer shall determine by lot the successful candidate.
- (iii) The Secretary shall forthwith post on the notice-board a notice stating the names of the successful candidates for each position and stating the number of valid votes cast for each candidate.
- (iv) The Executive shall be responsible for communicating notice of the names of the successful candidates through the Association's normal channels of communication, such as newsletters, the Association website and social media pages, and at the Association's next Winter or Autumn General Meeting

9. (i) At any time within seven (7) days after the conclusion of polling any candidate and five members may deliver a notice to the Secretary demanding from the Executive either a recount of their position or a new election upon grounds stated fully in such notice.
 - (ii) A recount shall in all cases be granted by the Executive if so demanded and shall be conducted by the Returning Officer in the presence of three (3) disinterested persons appointed by the Executive for that purpose.
 - (iii) A new election shall be granted by the Executive only if by a two-thirds majority of those present and entitled to vote it decides in its absolute discretion that the grounds stated were likely to have affected the result of the election. It is at the discretion of the Executive whether the new election shall be granted only for that candidate's position, or for all positions.
 - (iv) The manner, conduct, determination and effect of any recount shall be such as may be decided upon by the Executive. Any new election shall be conducted as far as is practicable in accordance with these Rules.
 - (v) No demand for a recount shall be valid unless accompanied by a deposit of fifty dollars (\$50), which shall be returned to the applicant if the recount should result in a different candidate being declared the winner, or at the Executive's discretion.
 - (vi) Every re-election shall in any event be completed within two weeks during which lectures are scheduled after the receipt by the Secretary of such demand and if not so completed the original election shall stand and be valid for all purposes.
10. The Executive shall ensure that the date and time of closing of nominations and the date or dates of the polling day or days and the date the time and place of election meetings are publicised as widely as possible in the form of posters, publications, online media and other means; such advertisements to be displayed at least seven days before each of these dates.
11. The Executive shall arrange for at least one public candidates' forum to be held in a suitable place at either 1pm in the afternoon of a suitable day shortly before any election, and all election candidates shall be invited to address this meeting and to answer questions from the members.
12. The Executive shall arrange for information about candidates to be published online and in print where practicable and shall invite all election candidates to provide information for such publications.
13. No member shall be permitted to hold more than one position on the Executive simultaneously, nor a position on the Executive and the position of Editor of Craccum simultaneously.

Part II Annual Elections

13. The Secretary shall post on the notice-board, on the first day of Semester Two lectures, a notice calling for nominations for the positions of the Officers of the Executive, that is to say, President, Administrative Vice President, Education Vice President, Welfare Vice President, and Treasurer, and for the positions of the Portfolio Members of the Executive, that is to say all remaining positions on the Executive and for the position of Editor of Craccum
14. The elections for all positions shall be held simultaneously in one of the last two weeks of lectures prior to the mid-semester break in Semester Two, or in the second week of lectures following the mid-semester break.
15. (i) Each Executive shall prepare a report with a recommendation as to which week specified in the previous clause shall be set for the election the following year.
 - (ii) The Executive shall set the election date by the end of February of that year.
 - (iii) If the Executive fails to comply with the previous sub-clause, the election shall be the last week of lectures prior to the mid-semester break in Semester Two.
16. Nominations for all positions shall close no less than one week during which lectures are scheduled, and no more than two weeks during which lectures are scheduled, prior to the commencement of polling.
17. (i) Any member may be nominated for more than one position provided that they shall be nominated for only one Officer position (that is to say, President, Administrative Vice President, Education Vice President, Welfare Vice President and Treasurer).
 - (ii) Such candidate shall indicate to the Returning Officer by a notice in writing made and signed by him/her at the time of his/her nomination his/her nominations in order of preference.
 - (iii) In the event of one candidate being successful in more than one ballot he/she shall be declared elected to the position shown highest in his/her order of preference herein before mentioned and in such case the candidate polling the next highest number of votes for the position thus left vacant shall be declared elected to such position.

Part IV Term

18. (i) The officers and members of the Executive and the Editor of Craccum elected under the foregoing provisions shall commence their term of office on the first day of January of the year following their election to continue until 31 December of the same year.
- (ii) The President-elect shall be a non-voting member of the Executive as from the date of his/her election until he/she assumes office.

Part V By-Elections

19. Where the Executive determines that a vacancy shall be filled by means of a by-election under rule 46(i)(a) of the Constitution, that by-election shall be held in accordance with Part 1 of this Schedule so far as is practicable, subject to clause 21 of this section.
20. (i) Once the Executive determines that a by-election is to be held, nominations shall open as soon as practicable.
- (ii) Nominations shall remain open for at least three days on which lectures are held.
- (iii) Polling will commence not less than three days on which lectures are scheduled and not more than fourteen days after the close of nominations."

Carried U

12. GENERAL BUSINESS

• **Divestment From Fossil Fuel Extraction**

JOHNSTON/PLANK

G 16/15 THAT AUSA endorses the call for the University of Auckland and its associated Foundations to divest from fossil fuel extraction, and establish an ethical investment policy.

Carried Abstention: 1, Against 1 (SFC)

13. MEETING CLOSED: 1.55pm

Signed as a true and correct record

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Paul Smith, President, CHAIR