

MINUTES OF A MEETING OF THE A.U.S.A. EXECUTIVE HELD ON MONDAY,  
1 DECEMBER 2014 COMMENCING AT 6.00PM IN THE OLD SJS OFFICE

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**PROCEDURAL**

**PRESENT:**

President (Chair), EVP, WVP, CSO, Grafton Rep, MO, NAO, QRO, SF Chair, SO (arrived 6.52pm), Tamaki Rep,

**APOLOGIES:**

AVP, NAO (leaving at 6.30pm as he has submissions for a moot due), WO

**ABSENT:**

Treasurer, MSO, EAO, PISO, WRO (lapsed at this meeting).

**IN ATTENDANCE:**

Sebastian Hartley

**Meeting Opened:** 6.07pm

**Declarations of Interest:**

**Visitors Business:**

**STANDING ITEMS:**

**Leave:**

E 603/14 CHAIR  
THAT the AVP be granted leave from this meeting as he is Wellington attending NZUSA Presidents Training.  
Carried U

E 604/14 CHAIR  
THAT the WO be granted leave from this meeting as she is attending an important Community Event.  
Carried Against: NAO

E 605/14 CHAIR  
THAT the AVP be granted paid leave on 5, 8, 11 & 12 December as he will be in Sydney (Debating) and Wellington (graduating) and over the Xmas/New Year period.  
Carried U

Note: The AVP is expected to fulfil his job and hours in the officers team over this period as required.

**Correspondence:**

E 606/14 CHAIR  
THAT the correspondence 98/14 to 101/14 be received AND THAT any correspondence from AUSA within these numbers be endorsed.  
Carried U

## **Health and Safety:**

### **Minutes Of The Previous Meeting:**

CHAIR  
E 607/14 THAT the Minutes of the Executive meeting held on 17 November 2014 be received and adopted as a true and correct record pending minor changes.  
Carried U

### **Matters Arising From Previous Minutes:**

#### **Minutes of Committees:**

- **Welfare Committee**  
VIDULICH/STOREY  
E 608/14 THAT the minutes of the Welfare Committee meeting held on 21 November 2014 be received and noted.  
Carried U
- **Craccum Administration Board**  
MATTHEWS/DE LEEUW  
E 609/14 THAT the minutes of the CAB meeting held on 18 November 2014 be received and noted.  
Carried U
- **Finance Committee**  
CHAIR  
E 610/14 THAT the minutes of the Finance Committee meeting held on 25 November 2014 be received and the recommendations therein in adopted.  
Carried U

### **Consideration of the Agenda:**

### **Items for Noting:**

## **DECISION MAKING**

### **WORK REPORTS:**

CHAIR  
E 611/14 THAT the President's work report be received and noted.  
Carried U

SMITH/  
Tabled THAT the AVP's work report be received and noted.

Note: This wasn't submitted in time. Paul to distribute to the Executive.

STOREY/MATTHEWS  
E 612/14 THAT the EVP's work report be received and noted.  
Carried U

VIDULICH/DE LEEUW  
E 613/14 THAT the WVP's work report be received and noted.  
Carried U

NICHOLAS/DAVIES  
E 614/14 THAT the Treasurer's work report be received and noted.

Carried

Against: 2

• **Time Logs**

CHAIR  
E 615/14 THAT the AUSA Officers Time Logs be received for the period of 10-16 November AND THAT any recommendations made be ratified.  
Carried U

CHAIR  
E 616/14 THAT the AUSA Officers Time Logs be received for the period of 17-23 November AND THAT any recommendations made be ratified.  
Carried U

Note: It was recommended that the Treasurer's pay be docked 15 hours.

**Portfolio Annual Reports and Transition Documents:**

DAVIES/JOULE  
E 617/14 THAT the NAO's 2014 Transition Document be received and noted.  
Carried U

DAVIES/JOULE  
E 618/14 THAT the NAO's 2014 Annual Report be received and noted.  
Carried Against: EVP Abstention: MO

6.34pm – The NAO left the meeting.

MATTHEWS/MADZIVA  
E 619/14 THAT the MO's 2014 Transition Document be received and noted.  
Carried U

MATTHEWS/MADZIVA  
E 620/14 THAT the MO's 2014 Annual Report be received and noted.  
Carried U

TRUONG/NICHOLAS  
E 621/14 THAT the Tamaki Rep's 2014 Transition Document be received and noted.  
Carried U

TRUONG/NICHOLAS  
E 622/14 THAT the Tamaki Rep's 2014 Annual Report be received and noted.  
Carried U

6.40pm – The EVP left the meeting.

6.46pm – The EVP returned.

NICHOLAS/MADZIVA  
E 623/14 THAT the CSO's 2014 Transition Document be received and noted.  
Carried U

NICHOLAS/MADZIVA  
E 624/14 THAT the CSO's 2014 Annual Report be received and noted.  
Carried U

STOREY/MIDULICH  
E 625/14 THAT the PISO's 2014 Transition Document be received and noted.  
Carried U

STOREY/MIDULICH  
E 626/14 THAT the PISO's 2014 Annual Report be received and noted.  
Carried U

CHAIR  
E 627/14 THAT the WO's 2014 Annual Report be received and noted.

Carried U

E 628/14 MADZIVA/MATTHEWS  
THAT the SF Chair's 2014 Transition Document be received and noted.  
Carried Abstention: SF Chair

E 629/14 MADZIVA/MATTHEWS  
THAT the SF Chair's 2014 Annual Report be received and noted.  
Carried Abstention: SF Chair

6.52pm – The SO joined the meeting.

E 630/14 DE LEEUW/JOULE  
THAT the Grafton Rep's 2014 Transition Document be received and noted.  
Carried U

E 631/14 DE LEEUW/JOULE  
THAT the Grafton Rep's 2014 Annual Report be received and noted.  
Carried U

E 632/14 JOULE/MADZIVA  
THAT the QRO's 2014 Transition Document be received and noted.  
Carried U

E 633/14 JOULE/MADZIVA  
THAT the QRO's 2014 Annual Report be received and noted.  
Carried U

E 634/14 CHAIR  
THAT the EAO's 2014 Transition Document be received and noted.  
Carried U

E 635/14 CHAIR  
THAT the EAO's 2014 Annual Report be received and noted.  
Carried U

6.58pm – The QRO left the meeting.

E 636/14 MADZIVA/STOREY  
THAT the ISO's 2014 Transition Document be received and noted.  
Carried U

E 637/14 MADZIVA/STOREY  
THAT the ISO's 2014 Annual Report be received and noted.  
Carried U

**ITEMS FOR DISCUSSION:**

• **AUSA Semester Reports**

E 638/14 CHAIR  
THAT the Summer School 2014 Semester Report be received and adopted as a true and correct record.  
Carried U

E 639/14 CHAIR  
THAT the Semester One Report 2014 be received and adopted as a true and correct record.  
Carried U

E 640/14 CHAIR  
THAT the Semester Two Report 2014 be received and adopted as a true and correct record.

Carried

• **AUSA Rep Reports**

CHAIR

E 641/14 THAT Nathan Ngatai's Human Participants' Ethics Committee Report be received and noted.

Carried U

TRUONG/NICHOLAS

E 642/14 THAT Jessica Truong's Occupational & Environmental Safety & Health Advisory Committee Report be received and noted.

Carried U

TRUONG/MATTHEWS

E 643/14 THAT Jessica Truong's Policy and Administration Committee Report be received and noted.

Carried U

7.03pm – The QRO returned.

TRUONG/MADZIVA

E 644/14 THAT Jessica Truong's Teaching and Learning Quality Committee Report be received and noted.

Carried U

TRUONG/NICHOLAS

E 645/14 THAT Jessica Truong's Tamaki Students' Association Report be received and noted.

Carried U

Note: All outstanding committee reports must be submitted promptly so that they can be placed in the Annual Report.

NICHOLAS/MADZIVA

E 646/14 THAT Noleen Nicholas' Delegate Events Team Leader Report be received and noted.

Carried U

MADZIVA/MATTHEWS

E 647/14 THAT Michael Madziva's Clubs and Events Committee Report be received and noted.

Carried

*Abstention: SF Chair*

DE LEEUW/TRUONG

E 648/14 THAT Matt de Leeuw's Grafton Student Executive Report be received and noted.

Carried U

CHAIR

E 649/14 THAT Sebastian Hartley be granted speaking rights for this item only.

Carried U

CHAIR

E 650/14 THAT Sebastian Hartley's Delegates Administration Team Report be received and noted.

Carried U with many thanks

• **Policy**

CHAIR

E 651/14 THAT the Market Days Policy be received and adopted.

Carried U

STOREY/NICHOLAS

E 652/14 THAT the Delegates Policy be received and adopted.

Carried U

E 653/14 CHAIR  
THAT E 806/12 (Fair Trade Policy) be rescinded.  
Carried U

E 654/14 CHAIR  
THAT the Lost Property Policy be received and adopted.  
Carried U

E 656/14 STOREY/VIDULICH  
THAT the Locker Policy be received and adopted.  
Carried U

E 657/14 CHAIR  
THAT E 349/06 (Faculty Funding Policy) be rescinded.  
Carried U

E 658/14 STOREY/TRUONG  
THAT the Satellite Campus Funding Policy be received and adopted pending  
minor corrections.  
Carried U

- **International Petition Enquiry** – MO – It was decided to post a link to the video of the petitioner addressing the Romanian Parliament on the AUSA Facebook page in order to promote the success of an Auckland Student.

- **SVA Conference Report**

E 659/14 MADZIVA/STOREY  
THAT the SVA Conference Report be received and noted.  
Carried U with thanks

## GENERAL BUSINESS

### Items & Motions Without Notice:

- **Policy**

E 660/14 CHAIR  
THAT the Executive Work Report Policy (version 2) be received and adopted.  
Carried U

E 661/14 CHAIR  
THAT E 79/11 (former Executive Work Report Policy) be rescinded.  
Carried U

E 662/14 CHAIR  
THAT RN 18/01 (former AUSA Policy on Committee Appointments) be rescinded.  
Carried U

E 663/14 CHAIR  
THAT the Student Appointments Policy (version 2) be received and adopted.  
Carried U

E 664/14 CHAIR  
THAT E 18/06 (former AUSA Campaigns Committee Policy) be rescinded.  
Carried U

CHAIR

- E 665/14 THAT E 22/12 (former Sub-Committees Terms of Reference Policy) be rescinded.  
Carried U
- CHAIR  
E 666/14 THAT the Sub-Committee Terms of Reference Policy (version 2) be received and adopted.  
Carried U
- CHAIR  
E 667/14 THAT E 666/11 (former Transition Documents Policy) be rescinded.  
Carried U
- CHAIR  
E 668/14 THAT the Transitions Document Policy (version 1.1) be received and adopted.  
Carried U
- CHAIR  
E 669/14 THAT E 665/11 (former Annual Report Policy) be rescinded.  
Carried U
- CHAIR  
E 670/14 THAT the Annual Report Policy (version 1.1) be received and adopted.  
Carried U
- CHAIR  
E 671/14 THAT E 310/03 (former AUSA Recruitment Policy) be rescinded.  
Carried U
- MATTHEWS/VIDULICH  
E 672/14 THAT the bFM Contra Policy (version 1) be received and adopted.  
Carried U
- MADZIVA/NICHOLAS  
E 673/14 THAT the Events Assets Booking Policy (version 1) be received and adopted.  
Carried U
- MATTHEWS/TRUONG  
E 674/14 THAT the Craccum Access to AUSA IT/Design Manager Policy (version 1) be received and adopted.  
Carried U
- MATTHEWS/DE LEEUW  
E 675/14 THAT the Photography Usage Policy (version 1) be received and adopted.  
Carried U
- MATTHEWS/JOULE  
E 676/14 THAT the Facilities Security Policy (version 1) be received and adopted.  
Carried U
- CHAIR  
E 677/14 THAT the Human Resources Policy (version 1) be received and adopted.  
Carried U
- NICHOLAS/TRUONG  
E 678/14 THAT the Health and Safety Policy (version 1) be received and adopted.  
Carried U
- VIDULICH/STOREY  
E 679/14 THAT the Welfare Operations Policy (version 1.1) be received and adopted.  
Carried U

- **Exec Projects**

CHAIR

E 680/14 THAT following the end of the final Executive meeting for 2014, a majority of Officers be authorised to authorise expenditure from the Executive Projects budget line for the month of December.

Carried Abstention: EVP

- **Portfolio Annual Reports and Transition Documents**

KIRKPATRICK/STOREY

E 681/14 THAT the SO's 2014 Annual Report be received and noted.

Carried U

KIRKPATRICK/STOREY

E 682/14 THAT the SO's 2014 Transition Document be received and noted.

Carried U

- **2014 Executive**

MATTHEWS/STOREY

E 683/14 THAT the Executive thank Cate Bell, President 2014, for all her hard work and for her three years service to AUSA.

Carried with acclamation

CHAIR

E 684/14 THAT the Executive thank the Staff for their work.

Carried with acclamation

CHAIR

E 685/14 THAT the Executive be thanked for their work this year.

Carried with acclamation Abstention: SF Chair

## **CLOSE OF MEETING**

**Date of Next Meeting:** February 2015

**Business for Next Meeting:**

**Apologies for Next Meeting:**

**Meeting Closed at:** 7.55pm

**Signed as a true and correct record**

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**Cate Bell, President, CHAIR**