

MINUTES OF A MEETING OF THE A.U.S.A. EXECUTIVE HELD ON MONDAY,  
8 SEPTEMBER 2014 COMMENCING AT 6.00PM IN THE OLD SJS OFFICE

---

**PROCEDURAL**

**PRESENT:**

President (Chair), AVP, EVP, Treasurer, WVP, CAO, EAO, Grafton Rep, NAO, QRO, SO, Tamaki Rep, WO.

**APOLOGIES:**

NAO (needs to leave at 7pm to attend a campaign meeting), MO, SF Chair, WROs

**ABSENT:**

CSO, ISO.

**IN ATTENDANCE:**

Amanda Judd, Sebastian Hartley, Noleen Nicholas.

**Meeting Opened:** 6.11pm

**Declarations of Interest:**

**Visitors Business:**

- **Love Notes** – Amanda Judd
- **Noleen Nicholas** (Head of the Delegates Events Team) is presenting on Fandom Week and Spring Fling.

E 426/14 CHAIR  
THAT Amanda Judd be granted speaking rights to talk about "Love Notes".  
Carried U

E 427/14 CHAIR  
THAT Noleen Nicholas be granted speaking rights to talk about "Fandom Week" and "Spring Fling".  
Carried U

6.35pm – Amanda Judd left the meeting.

**STANDING ITEMS:**

**Delegated Powers:**

E 424/14 CHAIR  
THAT the WVP be granted leave from 25 September-1 October for a variety of family occasions including her graduation, 21<sup>st</sup> in Tauranga, 90<sup>th</sup> in Tauranga and mother visiting from Australia.  
Carried Abstention: WVP

CHAIR  
E 425/14 THAT the President be granted leave from 16-19<sup>th</sup> September as she will be in Korea for the IPYG Conference with the AUT President, TAUA President and other Presidents from around NZ.  
Carried U

CHAIR  
E 428/14 THAT E 425/14 be rescinded.  
Carried U

**Leave:**

CHAIR  
E 429/14 THAT the MO be granted leave from this meeting as he is on a bus to Wellington.  
Carried U

CHAIR  
E 430/14 THAT the SF Chair be granted leave from this meeting due to a family matter.  
Carried U

CHAIR  
E 431/14 THAT the WROs be granted leave from this meeting as they are both out of town.  
Carried U

**Correspondence:**

CHAIR  
E 432/14 THAT the correspondence 65/14 to 68/14 be received AND THAT any correspondence from AUSA within these numbers be endorsed.  
Carried U

**Health and Safety:**

AVP trapped in locker space.  
Theft from Reception – Welfare donation box.

**Minutes Of The Previous Meeting:**

CHAIR  
E 433/14 THAT the Minutes of the Executive meeting held on 25 August 2014 be received and adopted as a true and correct record.  
Carried U

**Matters Arising From Previous Minutes:**

**Minutes of Committees:**

• **Welfare Committee**

VIDULICH/BOOKMAN  
E 434/14 THAT the minutes of the Welfare Committee meeting held on 27 August 2014 be received and noted.  
Carried U

VIDULICH/STOREY  
E 435/14 THAT the minutes of the Welfare Committee meeting held on 5 September 2014 be received and noted.  
Carried U

Note: Welfare Team to work out new system to illustrate dependency, regarding the new policy.

- **AUSA Rep Semester One Reports**

CHAIR  
E 436/14 THAT the Outdoor Summer Shakespeare Trust report by the National Affairs Officer be received and noted.  
Carried Against: EVP, WO

STOREY/BOOKMAN  
E 437/14 THAT the NAO be removed from the Summer Shakespeare Trust in light of his underwhelming performance so far.  
Carried For: Treasurer, Grafton Rep, CAO, AVP, EVP, WVP, EAO, WO  
Against: QRO, SO, Tamaki Rep Abstention: NAO

- **Admin Team Planning Meeting**

CHAIR  
E 438/14 THAT the minutes of the Admin Team Planning meeting held on 5 August 2014 be received and noted.  
Carried U

**Consideration of the Agenda:**

**Items for Noting:**

**DECISION MAKING**

**WORK REPORTS:**

CHAIR  
E 439/14 THAT the President's work report be received and noted.  
Carried U

SMITH/STOREY  
E 440/14 THAT the AVP's work report be received and noted.  
Carried U

YUEN/TRUONG  
E 441/14 THAT the Treasurer's work report be received and noted.  
Carried Abstention: Treasurer

Note: Discussion was held on the Treasurer's work regarding FinCom action points.

- **Time Logs**

CHAIR  
E 442/14 THAT the AUSA Officers Time Logs be received for the period of 18-24 August AND THAT any recommendations made be ratified.  
Carried U

**Portfolio Reports:** Each Portfolio holder to present a verbal report.

7.25pm - The NAO left the meeting.

7.29pm - Sebastian Hartley left the meeting.

**ITEMS FOR DISCUSSION:**

- **Love Notes – EAO**

BALLE/STOREY  
E 443/14 THAT AUSA begin 'refreshing' their single-sided non-confidential paper with the company Love Notes as a fundraising initiative, with profits going towards future environmental projects to a budget of \$400 to come from the Exec Projects budget line.  
Carried U

Note: Info about motion: We collect 2 x Boxes of waste paper (which creates 160 products), and Sell them at the retail price of \$10 each. You earn 40% of the sales (\$ 640 + GST), and the remaining 60% goes to Love notes to cover the cost of production.

- **Draft Procurement Policy - EAO**

- **Delegates Events Team**

BOOKMAN/VIDULICH

E 444/14 THAT the proposal regarding Fandom Week be received and noted.

Carried U

BOOKMAN/STOREY

E 445/14 THAT the proposal regarding Spring Fling be received and noted.

Carried U

- **First Security Invoice**

CHAIR

E 446/14 THAT \$51.75 be allocated from Exec Projects to cover alarm set-off costs.

Carried U

- **Furniture for AUSA**

CHAIR

E 447/14 THAT the cost of moving the cheap furniture from Uni to AUSA, by Crown (at \$110 per hour) be taken from Exec Projects.

Carried U

8.01pm – The QRO left the meeting.

- **Welfare Raffle - WVP**

CHAIR

E 448/14 THAT the Executive receive the raffle details AND THAT every Officer pledges to sell \$70 worth of tickets, and every Portfolio holder pledges to sell \$60 worth of tickets.

Carried U

- **End of Daze Budget – President**

CHAIR

E 449/14 THAT \$6000 left over from the Clubs Ball budget line (69296) be allocated to the End of Daze budget line.

Carried U

- **Monthly Email – President**

- **Website Content - President**

## **GENERAL BUSINESS**

### **Items & Motions Without Notice:**

- **John Weeks and Events Team Trust Reports**

CHAIR

E 450/14 THAT the Executive accept the John Weeks Trust and Events Team Leader reports from the Welfare Officer.

Carried U

- **Election Week Campaign**

CHAIR

E 451/14 THAT \$632 be allocated from Exec Projects budget line for the Election Week Campaign.

Carried U

• **Resignations**

CHAIR  
E 452/14 THAT the Executive receive and accept the CSO's resignation.  
Carried U

CHAIR  
E 453/14 THAT the Executive receive and accept the ISO's resignation.  
Carried *Abstention: Treasurer*

CHAIR  
E 454/14 THAT Noleen Nicholas be appointed interim-CSO for the rest of the year.  
Carried U

**CLOSE OF MEETING**

**Date of Next Meeting:** 6pm on Monday, 15 September 2014 in the Old SJS Office

**Business for Next Meeting:**

**Apologies for Next Meeting:**

**Meeting Closed at:** 8.45pm

**Signed as a true and correct record**

.....  
**Cate Bell, President, CHAIR**