MINUTES OF A MEETING OF THE A.U.S.A. EXECUTIVE HELD ON MONDAY,
8 SEPTEMBER 2014 COMMENCING AT 6.00PM IN THE OLD SJS OFFICE

PROCEDURAL

PRESENT:
President (Chair), AVP, EVP, Treasurer, WVP, CAO, EAO, Grafton Rep, NAO, QRO, SO, Tamaki Rep, WO.

APOLOGIES:
NAO (needs to leave at 7pm to attend a campaign meeting), MO, SF Chair, WROs

ABSENT:
CSO, ISO.

IN ATTENDANCE:
Amanda Judd, Sebastian Hartley, Noleen Nicholas.

Meeting Opened: 6.11pm

Declarations of Interest:

Visitors Business:
• Love Notes – Amanda Judd
• Noleen Nicholas (Head of the Delegates Events Team) is presenting on Fandom Week and Spring Fling.

CHAIR
E 426/14 THAT Amanda Judd be granted speaking rights to talk about “Love Notes”.
Carried U

CHAIR
E 427/14 THAT Noleen Nicholas be granted speaking rights to talk about “Fandom Week” and “Spring Fling”.
Carried U

6.35pm – Amanda Judd left the meeting.

STANDING ITEMS:

Delegated Powers:
CHAIR
E 424/14 THAT the WVP be granted leave from 25 September-1 October for a variety of family occasions including her graduation, 21st in Tauranga, 90th in Tauranga and mother visiting from Australia.
Carried Abstention: WVP
CHAIR
E 425/14
THAT the President be granted leave from 16-19th September as she will be in Korea for the IPYG Conference with the AUT President, TAUA President and other Presidents from around NZ.
Carried U

CHAIR
E 428/14
THAT E 425/14 be rescinded.
Carried U

Leave:
CHAIR
E 429/14
THAT the MO be granted leave from this meeting as he is on a bus to Wellington.
Carried U

CHAIR
E 430/14
THAT the SF Chair be granted leave from this meeting due to a family matter.
Carried U

CHAIR
E 431/14
THAT the WROs be granted leave from this meeting as they are both out of town.
Carried U

Correspondence:
CHAIR
E 432/14
THAT the correspondence 65/14 to 68/14 be received AND THAT any correspondence from AUSA within these numbers be endorsed.
Carried U

Health and Safety:
AVP trapped in locker space.
Theft from Reception – Welfare donation box.

Minutes Of The Previous Meeting:
CHAIR
E 433/14
THAT the Minutes of the Executive meeting held on 25 August 2014 be received and adopted as a true and correct record.
Carried U

Matters Arising From Previous Minutes:

Minutes of Committees:

- Welfare Committee
  VIDULICH/BOOKMAN
  E 434/14
  THAT the minutes of the Welfare Committee meeting held on 27 August 2014 be received and noted.
  Carried U

  VIDULICH/STOREY
  E 435/14
  THAT the minutes of the Welfare Committee meeting held on 5 September 2014 be received and noted.
  Carried U

Note: Welfare Team to work out new system to illustrate dependency, regarding the new policy.
• **AUSA Rep Semester One Reports**

  **CHAIR**

  **E 436/14** THAT the Outdoor Summer Shakespeare Trust report by the National Affairs Officer be received and noted.

  *Carried*

  *Against: EVP, WO*

  **STOREY/BOOKMAN**

  **E 437/14** THAT the NAO be removed from the Summer Shakespeare Trust in light of his underwhelming performance so far.

  *Carried*  
  *For: Treasurer, Grafton Rep, CAO, AVP, EVP, WVP, EAO, WO*  
  *Against: QRO, SO, Tamaki Rep*  
  *Abstention: NAO*

• **Admin Team Planning Meeting**

  **CHAIR**

  **E 438/14** THAT the minutes of the Admin Team Planning meeting held on 5 August 2014 be received and noted.

  *Carried U*

  **Consideration of the Agenda:**

  **Items for Noting:**

  **DECISION MAKING**

  **WORK REPORTS:**

  **CHAIR**

  **E 439/14** THAT the President’s work report be received and noted.

  *Carried U*

  **SMITH/STOREY**

  **E 440/14** THAT the AVP’s work report be received and noted.

  *Carried U*

  **YUEN/TRUONG**

  **E 441/14** THAT the Treasurer’s work report be received and noted.

  *Carried*  
  *Abstention: Treasurer*

  Note: Discussion was held on the Treasurer’s work regarding FinCom action points.

• **Time Logs**

  **CHAIR**

  **E 442/14** THAT the AUSA Officers Time Logs be received for the period of 18-24 August AND THAT any recommendations made be ratified.

  *Carried U*

  **Portfolio Reports:** Each Portfolio holder to present a verbal report.

  7.25pm - The NAO left the meeting.
  7.29pm - Sebastian Hartley left the meeting.

  **ITEMS FOR DISCUSSION:**

  **Love Notes – EAO**

  **BALLE/STOREY**

  **E 443/14** THAT AUSA begin ‘refreshing’ their single-sided non-confidential paper with the company Love Notes as a fundraising initiative, with profits going towards future environmental projects to a budget of $400 to come from the Exec Projects budget line.

  *Carried U*
Note: Info about motion: We collect 2 x Boxes of waste paper (which creates 160 products), and Sell them at the retail price of $10 each. You earn 40% of the sales ($640 + GST), and the remaining 60% goes to Love notes to cover the cost of production.

• Draft Procurement Policy - EAO

• Delegates Events Team
  BOOKMAN/VIDULICH
  E 444/14 THAT the proposal regarding Fandom Week be received and noted. Carried U

  BOOKMAN/STOREY
  E 445/14 THAT the proposal regarding Spring Fling be received and noted. Carried U

• First Security Invoice
  CHAIR
  E 446/14 THAT $51.75 be allocated from Exec Projects to cover alarm set-off costs. Carried U

• Furniture for AUSA
  CHAIR
  E 447/14 THAT the cost of moving the cheap furniture from Uni to AUSA, by Crown (at $110 per hour) be taken from Exec Projects. Carried U

8.01pm – The QRO left the meeting.

• Welfare Raffle - WVP
  CHAIR
  E 448/14 THAT the Executive receive the raffle details AND THAT every Officer pledges to sell $70 worth of tickets, and every Portfolio holder pledges to sell $60 worth of tickets. Carried U

• End of Daze Budget – President
  CHAIR
  E 449/14 THAT $6000 left over from the Clubs Ball budget line (69296) be allocated to the End of Daze budget line. Carried U

• Monthly Email – President

• Website Content - President

GENERAL BUSINESS

Items & Motions Without Notice:

• John Weeks and Events Team Trust Reports
  CHAIR
  E 450/14 THAT the Executive accept the John Weeks Trust and Events Team Leader reports from the Welfare Officer. Carried U

• Election Week Campaign
  CHAIR
  E 451/14 THAT $632 be allocated from Exec Projects budget line for the Election Week Campaign. Carried U
• Resignations

CHAIR
E 452/14 THAT the Executive receive and accept the CSO’s resignation.
Carried U

CHAIR
E 453/14 THAT the Executive receive and accept the ISO’s resignation.
Carried
Abstention: Treasurer

CHAIR
E 454/14 THAT Noleen Nicholas be appointed interim-CSO for the rest of the year.
Carried U

CLOSE OF MEETING

Date of Next Meeting: 6pm on Monday, 15 September 2014 in the Old SJS Office

Business for Next Meeting:

Apologies for Next Meeting:

Meeting Closed at: 8.45pm

Signed as a true and correct record

..........................................................
Cate Bell, President, CHAIR